



**Minutes of the Meeting on 8th January 2018 at 19.30 hrs
Appledore Village Hall**

Present

Cllrs: James Perkins (Chair), Julian Colledge, Helen Hennig, Lyndsey Jenkins, Charles Wilkinson and Chris Vane.

In Attendance: Clerk Mary Philo.

Members of the Public: 2

1. Formalities

I) The council was quorate.

LGA Act 1972 sch12, 12/28/45

II) Apologies had been received from County Cllr Hill, Borough Cllr. Burgess and Cllr. Winter

LGA Act 1972 sch12, 12

III) Declarations of Interest and dispensations: None

Code of Conduct

2. Approval of Draft minutes

It was resolved to agree the minutes of the meeting held on 5th December and 21st December 2017 as a true record. Proposed Cllr. Colledge and seconded Cllr. Vane. LGA Act 1972 sch12,19.1

The meeting was adjourned at 19.32 hrs.

Public Questions

Council Field Valuation – In response to questioning it was advised that the valuation was nearing completion.

Meeting of the 21st December 2018, closed session item – In response to questioning it was advised that the item discussed was commercially sensitive but information would be made available in time.

The meeting was reconvened at 19.43 hrs.

3. Matters arising from the previous ordinary meeting (not already covered under another item and not for decision at this meeting)

Report on Crime Prevention and Safety Conference – Cllr. Jenkins advised of the following points from the conference:

- **Child Exploitation**, which had come out of the recent public survey as top priority, would be tackled with a multiagency approach.
- **Youth Engagement Officer**, would be visiting and speaking at schools.
- **A central referral unit for the vulnerable** would be formed. The area commander was prepared to talk to councils about this.
- **Crime Stoppers** could be contacted to pass on information to the police without having to provide a name or address. Contact number 0800 555 111.
- **The Country Eye App**, was a quick and easy way to notify the police of fly tipping and other criminal activity, as the photograph you took and sent also forwarded the time and location automatically.
- **New Non-Urgent Crime Online Reporting** would allow reports to be made more quickly.
- **Rural Fire safety**, the fire brigade wanted advanced notice of any large village events to assist with locating the event quickly.

- **Kent and Medway Road Casualty Reduction Team**, would target drivers known for drug and drink driving as well as those that have been highlighted by speed.

4. Finances

I) Bank Account. The payment made by Lloyd's Bank was a correction for incorrect interest payments. The financial report is attached (or available on the council website). In order to assist with deciding the precept, a forecast had been made as to the year end bank balance. Within that sum £7,500 is held as reserve, £3,000 is held for council field costs and around £2,000 is held for expenditure on the public toilets. The majority of the remainder is intended to be used on a highways project which would benefit the parish as a whole. The proposed expenditure was mainly known but for that on Minor Highways Works and that on the Council Field. A year's worth of grass cutting had been input. The amount allocated for donations had been reduced. Only two requests for donations had been made so far. On the income side the grants from Ashford Borough Council had been notified. Expenditure for the next year may exceed income by a couple of thousand but there were sufficient funds to cover this from funds in the bank. If the precept was reduced a larger amount might have to come out of funds in the bank.

II) Income received:

£ 29.08 South Eastern Power Networks plc: annual wayleave
 £ 318.40 EDF Energy Customers plc: September to December Solar panel payment
 £ 0.83 Natwest Bank: December interest
 £ 0.72 Natwest Bank: November interest
 £ 0.18 Natwest Bank: October Interest
 £ 0.17 Natwest Bank: September interest

III) Cheques raised since the last meeting:

£ 14.50 Refund L Jenkins: Chairman's expenses: Trip to Lenham residential development
 £ 20.00 Ferry Inn: Chairman's expenses: team building
 £ 863.73 December Salaries
 £ 240.00 Gibbs and Son: Grass cutting charge for 2017 of the areas around the public toilets, the in front of the recreation ground, council field and it verge (vat refund £40.00)
 £ 20.00 Appledore Recreation Ground Management Committee: Room hire for defibrillator training
 £92.85 South East Water: Toilets fresh water supply June to December
 £49.00 HMRC: Paye for October to December 2017

IV) It was resolved to agree the draw the following:

£ 58.50 T P Jones & Co LLP: October to December payroll services (vat refund 9.75)
 £ 27.00 Appledore Parish Magazine: Emergency Plan Flyer and delivery
 £ 56.20 M Philo Admin Costs: Room £30, Car £23.40, Stamps £2.80

V) **It was resolved to set the precept at £ 26,000 for the financial year 2017 – 2018.** Band D homeowner would pay £ 76.92 per annum. Proposed by Cllr. Wilkinson and seconded by Cllr. Vane

LGFA1997 s41

5. Planning

Town and Country Planning Acts 1990 sch1/2010

I) Ashford Borough Decisions Advised:

a) 17/01623/AS – Upton, Tenterden Road: Change of use of land for stationing a wheeled shepherd's hut for ecotourism - Permitted.

II) New applications for A.P.C. to consider and vote on:

a) **18/00015/AS – Fairwinds, Station Road: Proposed new vehicular access into Fairwinds. It was resolved to support the application unanimously.** Proposed by Cllr. Jenkins and seconded by Cllr. Vane.

A discussion was held on the merits of having a nominated cllr. to review all planning applications with a view to alerting the council to their potential issues and compliance. It was suggested that

compliance issues should be passed directly to enforcement officers. Applicants were to be invited to attend the council meeting at which their application would be considered.

- 6. It was resolved to renew the parish council insurance as at the 27th January 2018 with Zurich Insurance plc** (£ 418.04 including insurance premium tax) Cheque to be drawn upon agreement. Proposed by Cllr. Hennig and seconded by Cllr. Colledge. Local Authorities Order 2004
- 7. To agree to renew the Clerk's membership of the Society of Local Council Clerks.** Appledore PC share £70.32. Proposed by Cllr. Colledge and seconded by Cllr. Jenkins. LGA1972 s143(1)(b)
- 8. Training –**, 18th January Crowborough: Local Council Advisory Service Risk Seminar – Cllr. Hennig and the clerk would attend. General Data Protection Regulations Seminar, Lenham: 11th January – Clerk would attend.
- 9. Highways and Byways**
 - I) **Street Lights** – That outside the village hall was now working but not the one at Heath Road.
 - II) **Dip in road surface The Street** – This was now programmed for mid-February.
 - III) **Grass Verges by Old Way entrance** – As a result of the new turf being driven over again, temporary stakes had been installed whilst awaiting the permanent posts being installed.
 - IV) **Missing gully cover in Hop Garden** to be reported by the Clerk.
- 10. Public Conveniences**

A further £68.84 had been taken in donations since November taking the total to £1005.87. It was now too cold to work on toilet ceilings. New toilet roll holders were being sourced. Workmen from Magpie Farm Development had been using the facilities for a few weeks while clearing the site. The developer had offered to donate £50.00. Unusually the ladies toilets had experienced some youngsters messing around inside wasting the loo roll.
- 11. Information for Councillors**

Magpie Farm entrance – Some residents had commented on the rough surface. This would be resolved when the developer started work as the road would be surfaced before the development began. tgdesigner homes had recently confirmed that they would be using the council field to store containers and some vehicle parking. Cllr. Vane and the Clerk had met with him on site to review the area needed and safety precautions that would be taken to secure the site.

Recreation Ground – A question had been asked about the rubble that had been left behind the tennis courts. It was believed that this might be used to provide a base for the proposed container to hold the mowers to cut the grass. The Cllr representative on the recreation ground committee to approach the committee about this and the play area and funding for these.

Sussex Rail Partnership – Papers had recently been signed and a first meeting would be held shortly.

Verges and Sways – Cllr. Wilkinson suggested that residents should be thanked for cutting these.

Residential Enabling Car Park – The planning officer had investigated further into the site for historical interest and discovered a medieval mound. Further investigation was being requested.

Council Meetings falling on Bank Holidays – The Hall Committee had suggested that the council meeting could move to the following Monday and their meeting would thus move a week later. This was acceptable to the council.

Local Development Plan – This had been submitted to the Secretary for Local Communities and Governance inspector for review.
- 12. Date of Next Meeting**

5th February 2018, 19.30hrs in the village hall. The meeting closed at 20.40hrs.