

# APPLEDORE PARISH COUNCIL



## Notice of Meeting of the Parish Council

You are hereby given notice that a Meeting of the Parish Council will be held on  
**9<sup>th</sup> April 2018 at the Village Hall, commencing 19:30hrs.**

All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder

Dated 4<sup>th</sup> April 2018

Mary Philo .....  
Clerk to Appledore Parish Council

## Agenda

### 1. Formalities

- I) Establish Quorum. LGA Act 1972 sch12, 12/28/45
- II) Apologies and Reasons for Absence. LGA Act 1972 sch12, 12
- III) Declarations of Interest: Code of Conduct
  - a) Members of the council should declare any Disclosable Pecuniary Interest, (DPI), or any other significant interests, (OSI), in any item(s) on this agenda, in accordance with the council's Code of Conduct
  - b) Request for dispensation for all councillors to vote on agenda item – Capital Investment Project List – **To agree to allow a dispensation for all councillors to vote on any agenda items regarding the expenditure of capital from the sale of the council field irrespective of their roles in other village organisations**

### 2. Approval of Draft minutes

**To agree the minutes of the meeting held on 5<sup>th</sup> March and 19<sup>th</sup> March 2018 (already circulated to councillors) as a true record.** (Available on <http://www.appledorekent.co.uk>)

LGA Act 1972 sch12,19.1

**At this point the meeting will be adjourned for the public session.**

**To open the floor to the public to discuss of the list of projects required to be financed completely or partially as part of the sale of the council field**

#### **a)Recreation Ground**

Car Park, safety improvements to play area, new/repared surface to MUGA/tennis courts, improvements to the pavilion

#### **b)Public toilets**

Complete refurbishment

#### **C)Village Hall**

Extension to the hall, complete refurbishment, improvements to the car park

#### **D)No1 The Street – subject to business plan**

Acquisition and refurbishment of the building, creation of a dedicated space for the Local History Society and an Appledore museum/heritage centre. Creation of a contemporary cafe for local residents, tourists, walkers and cyclists. Location for bike hire scheme linking the village to Appledore station, working in much the same way as that used in London.

### **e) Road safety improvements**

To be identified from the Route Study Report conducted by Kent Highways

This session is for the public to express a view or ask questions on relevant matters on the agenda. The public are welcome to stay and observe the rest of the meeting but are reminded that they cannot take part.

District and County Councillors may also report during the adjournment.

### **The meeting to reconvene.**

## **3. Capital Investment Project List**

To agree a list of projects to be financed completely or partially from the proceeds of the sale of the Parish Council field. Draft list put forward at the extraordinary meeting on 19 March:

### **Recreation Ground**

Car Park, safety improvements to play area, new/repared surface to MUGA/tennis courts, improvements to the pavilion

### **Public toilets**

Complete refurbishment

### **Village Hall**

Extension to the hall, complete refurbishment, improvements to the car park

### **No1 The Street**

Acquisition and refurbishment of the building, creation of a dedicated space for the Local History Society and an Appledore museum/heritage centre. Creation of a contemporary cafe for local residents, tourists, walkers and cyclists. Location for bike hire scheme linking the village to Appledore station, working in much the same way as that used in London.

### **Road safety improvements**

To be identified from the Route Study Report conducted by Kent Highways

## **4. Finances**

I) Bank Accounts

II) Income Received:

£72.10 Public donations from the toilets

III) Cheques raised since the last meeting:

£883.83 March salaries

£21.75 Plants for the baskets at the toilets (Cash)

£357.97 W Tollett Limited: Repair of leak at public toilets

£58.50 T P Jones: Payroll Services January – March 2018

£69.00 HMRC: PAYE January – Mar 2018

IV) Agreement of cheques to be drawn:

£11.18 Kent County Council Commercial Services: Toilet requisites (Vat £1.86)

£65.83 M Philo Admin Costs: Room £30, Car £23.40, screws 95p, wallets £4, Pens £3.75, Staples £1.39, Notebook 60p (vat £1.79)

Salaries to be paid at the end of the month following receipt of time sheets

## **5. Planning** (details on all planning applications can be found on Ashford Borough Website)

Town and Country Planning Acts 1990 sch1/2010

I) Ashford Borough Decisions Advised: None

II) New applications for A.P.C. to consider and vote on:

a) **18/00381/AS – 1 The Street: Part demolition conversion and extension of existing building to provide office accommodation or use as a heritage centre and the erection of 4 detached dwellings**

- b) **18/00437/AS -17 The Street: Replacement garage doors and new post to porch.**
6. **To agree to contract one of the following companies to act as Data Protection Officer for one year:**

<b>Satswana</b>	<b>£150 online inc. policies and help with any breaches</b>
<b>Processmatters</b>	<b>£230 online includes initial audit</b>
<b>Local Council Public Advisory Service</b>	<b>£150 online includes policies</b>
  7. **To agree to give tgdesigner homes permission to erect a hoarding, advertising for Magpie Farm, on the council field**
  8. **To agree to nominate Cllr Winter as council representative for Appledore Recreation Ground Committee.**
  9. **Training and Seminars**  
Brief review on the annual planning conference – Roger Hiskey
  10. **Highways and Byways**
    - I) Route Study
    - II) Other highways issues
  11. **To agree to contract Nigel Gibbs to cut the grass around the Public Toilets for the current year.** Prices as per last year.
  12. **Public Conveniences** - Cllr. Hennig
  13. **Recreation Ground** – Cllr. Winter
  14. **Village Hall Report** – Cllr. Jenkins
  15. **Information for Councillors** (Not for decision at this meeting)  
Parishes in Bloom
  16. **Date of Next Meeting**  
Annual Parish Meeting – 23<sup>rd</sup> April 2018  
Annual Meeting of the Parish Council -Monday 14<sup>th</sup> May 2018 19.30 hrs in the village hall.