



**Agenda is available on [appledorekent.org](http://appledorekent.org)**

## **1<sup>st</sup> August 2022 Notice of Meeting of the Parish Council, Appledore Village Hall**

You are hereby given notice that a Meeting of the Parish Council will be held on  
1<sup>st</sup> August 2022, commencing 19:30hr, Appledore Village Hall

All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder

Mary Philo ..... Clerk to Appledore Parish Council

Dated 27<sup>th</sup> July 2022

### **Agenda**

#### **1. Formalities**

- I) Establish Quorum (LGA Act 1972 sch12, 12/28/45)
- II) Apologies and Reasons for Absence (LGA Act 1972 sch12, 12)
- III) Declarations of Interest: (Code of Conduct)
  - a) Members of the council should declare any Disclosable Pecuniary Interest, (DPI), or any other significant interests, (OSI), in any item(s) on this agenda, in accordance with the council's Code of Conduct.
  - b) Requests for dispensations

#### **2. Approval of Draft Minutes**

**To agree the minutes of the meetings held on 4<sup>th</sup> July 2022, (already circulated to councillors) as a true record.** (Available on <http://www.appledorekent.co.uk>)  
(LGA Act 1972 sch12,19.1)

#### **3. Co-option**

**To agree to co-opt Paula Thornton as councillor till the elections in 2023**

**At this point the meeting will be adjourned for the public session.**

#### **County and District Councillors Reports**

##### **Public Session**

This session will last for 15 minutes. Members of the public will have 3 minutes to ask one question or make a statement on an item on the agenda except for the minutes. Should you wish to address other issues please contact the clerk or chairman at a later date. The public are welcome to stay and observe the rest of the meeting but are reminded that they cannot take part.

## **The meeting to reconvene.**

### **3. Councillor Responsibilities**

For councillors to take on the following areas of responsibility:

Training

Parish Plan Update

Resilience Plan

Highways

Footpaths

Litter

### **4. Planning**

#### **4.1 Planning Decisions by Ashford Borough Council:**

None advised and new planning system not fully operating as yet.

#### **4.2 Planning applications to consider:**

**I) 22/01039/AS (previous 22/00524/AS) 1 New Rents, Kenardington Road: Demolition of existing garage. Proposed two storey side extension and single storey rear extension. Replacement of existing glazing. Erection of single storey garage. External and internal alterations.**

**II) 22/01048 /AS (revision of 22/00525/AS) 2 New Rents Kenardington Road: proposed erection of replacement single storey rear extension with the addition of an entrance door on South elevation.**

**For information**

**22/00956/AS 1 Maple place: Certificate of lawful use or development: Proposed installation of satellite dish on chimney.**

### **5. Residential Enabled Car Park Court Lodge Road**

Update by Councillor Wilkinson

### **6. Community Engagement – Councillor Hiskey**

**To agree to distribute the circulated leaflet estimated cost £ 40.00**

### **7. Highways and Byways**

Update

Consideration of a white line in front of Appledore Stores to assist with deliveries.

Verge posts for The Street.

### **8. Grant and Donation Policy**

**To consider whether to amend the current policy to include making donations to local groups to cover running costs and service provision costs.** The requirements for the group to demonstrate financial sustainability would remain with 3 years of accounting information.

### **9. Village Hall Car Park**

Discussion of joy riding wheelies in the car park which have been reported to the local PCSO

### **10. Public Works Loan**

There are various works needed to the recreation ground to allow the community to enjoy the body and soul benefits of a multisport and leisure area.

The pavilion building is unsound in parts and needs rebuilding to include insulation, sound roof, cost reducing windows and solar panels. The facility itself needs a small increase in size to allow for other sports to use it. An outside hard standing area would allow for the facility to be used more for social occasions and an outdoor location for small community events.

The cost of resurfacing the Tennis/MUGA area may not be covered by the sums already available particularly if more sports and more sports for women, young and old are to be

included.

The more leisurely side of the ground needs promoting and there are plans for open seating with garden. A further extension of leisure is the inclusion of activities that are non-sport related. The pavilion could be extended to include a room for Appledore History Society to hold exhibitions as well as keep artefacts.

The diversification of users should increase the income flow to the pavilion providing in turn money to go towards maintenance thereafter.

A scheme needs to be considered with all stakeholders involvement and be costed before being brought to the public for consideration at a public meeting.

**In collaboration with the recreation ground committee, to agree to further investigate into a public works loan to allow for the completion of the village renovation.**

## **11. Finances**

### **11.1 Bank Account:**

As at 30<sup>th</sup> June 2022 stood at £99,186.54 (this includes £62,343.01 ring fenced for capital projects and £11,343.69 ring fenced for highways). First Quarter Financial report 2022-2023 available at the end of the agenda or website under financial information.

### **11.2 June Receipts**

£13.71	Public Donations from the conveniences
£684.85	EDF solar panels Feed in Tariff Payment
£16.99	Idea PC refund mini jumbo toilet roll
£4.56	Public Donations from the conveniences
£15.88	Public Donations from the conveniences
£7.47	Bank Interest

### **11.3 June Payments**

£11.88	Refund M Philo Admin costs (vat £1.98)
£49.64	Idea PC share of two sets of ink cartridges
£612.00	W Tolletts repaint of K6 telephone box (vat £102.00)
£238.00	Refund M Philo 2 x defibrillator pad (vat £39.67)
£386.88	Kent Association of Local Councils annual subscription (vat £64.48)
£8,541.31	Kent County Council Gateways
£578.15	HMRC first quarter PAY and National Insurance
£1,249.70	June Salaries

### **11.4 Additional July Payment made**

£1,258.03	July Salaries
£133.65	Business Stream Toilets waste water March to July

### **11.5 Payments to be Authorised**

£60.98	Refund M Philo Set of batteries for defibrillator £35.95 (vat £5.99), stamps £2.04, £22.99 Baby changing unit repair
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### **11.6 Appledore Flower Festival**

To agree to donate £50 to Appledore Flower Festival

## **12. Information for Councillors**

Defibrillator at the public conveniences – new batteries were installed.

Public toilets baby changing unit has been repaired.

## **13. Date of Next Meeting**

Monday 5<sup>th</sup> September 2022, 7.30pm, Appledore Village Hall

## APC First Quarter Financial Report 2022-2023

### First Quarter Receipts

Total receipts for the period were £13,795.95. This is primarily made up of the precept being £13,000 the first of two equal payments across the year. Now that the solar panels are back up and running a feed in tariff payment of £684.85 has been received. The rest is made up: public donations from the toilets £72.34, £21.77 Bank Interest and £16.99 recharge of loo roll to Iden Parish Council.

### First Quarter Payments

Total Net of vat payments came to £14,297.97.

£8541.31 for the village gateways has reduced highways restricted funds to £11,343.69.

The remainder is regular running costs: staff salaries £4,339.76, administration cost £89.49, Internal audit £353.60, Parish Meeting £75.67, Kent Association of Local Council annual subscription £322.40. Toilets running cost were £283.77 for fresh water and £45.76 sanitary waste plus supplies £48.48. Otherwise, £198.33 from the contingency fund was spent on new defibrillator pads and the repaint of the K6 telephone box was completed and cost £510.00.

As at the 30<sup>th</sup> June 2022 the bank balances stood at £99,186.54 (this includes £62,343.01 ring fenced for capital projects, £11,343.69 ring fenced for highways and a general reserve of £13,000). There is one final sign from the signage scheme to be installed plus about £1200 in vat to reclaim.