

# APPLEDORE PARISH COUNCIL



## Notice of Meeting of the Parish Council

You are hereby given notice that a Meeting of the Parish Council will be held on  
**6<sup>th</sup> March 2017 at the Village Hall, commencing 19:30hrs.**

All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder

Dated 1st March 2017

Mary Philo .....  
Clerk to Appledore Parish Council

## Agenda

### 1. Formalities

- I) Establish Quorum. LGA Act 1972 sch12, 12/28/45
- II) Apologies and Reasons for Absence. LGA Act 1972 sch12, 12
- III) Declarations of Interest: Code of Conduct
  - a) Members of the council should declare any Disclosable Pecuniary Interest, (DPI), or any other significant interests, (OSI), in any item(s) on this agenda, in accordance with the council's Code of Conduct.
  - b) Requests for dispensations

### 2. Approval of Draft minutes

To agree the minutes of the meeting held on 6<sup>th</sup> February 2017 (already circulated to councillors) as a true record. (Available on <http://www.appledorekent.co.uk>) LGA Act 1972 sch12,19.1

#### **At this point the meeting will be adjourned for the public session.**

This session is for the public to express a view or ask questions on relevant matters on the agenda. The public are welcome to stay and observe the rest of the meeting but are reminded that they cannot take part.

District and County Councillors may also report during the adjournment.

#### **The meeting to reconvene.**

### 3. Matters arising from the previous ordinary meeting (not already covered under another item and not for decision at this meeting)

### 4. Finances

- I) Bank Accounts
- II) Income Received: None
- III) Cheques raised since the last meeting:
  - £ 831.70 February Salaries
- IV) Agreement of cheques to be drawn (but not limited to):
  - £ 28.84 Helen Hennig/Paris: refund of costs of painting Appledore Stores Noticeboard
  - £ 28.18 M Philo: refund for two protective coats for the toilets cleaner (HMRC to refund £4.70)

£ 12.90 Kent Count Council (KCS): requisites for Public Conveniences (HMRC to refund £2.15)  
£ 73.87 M Philo Administration Costs: Room, Car, Laminate sheets x2, key for noticeboard (HMRC to refund £4.50)  
Salaries to be paid at the end of the month following receipt of time sheets

5. **Planning** (details on all planning applications can be found on Ashford Borough Website)  
Town and Country Planning Acts 1990 sch1/2010
  - I) Ashford Borough Decisions Advised: None
  - II) New applications for A.P.C. to consider and vote on:
    - a) **17/00133/AS Park Farm School Road: Conversion of triple garage to holiday accommodation including the addition of 2 dormers to front elevation and 2 velux windows to rear roof slope**
    - b) **17/00244/AS Land to the Rear and North of the Old Surgery: Erection of 4 detached houses together with associated access.**
6. **Highways and Byways**
  - I) Report by the Footpath Warden Ken Girkin
  - II) Other highway issues
7. **Public Conveniences**

Fresh Water Supply provider Southern Water has sold its business to Business Stream who will be the new provider as of 1<sup>st</sup> April 2017.
8. **To agree to sign the Armed Forces Covenant** (Available on <http://www.appledorekent.co.uk> under financial information)
9. **To agree to pay for online COSHH training for the public conveniences' cleaner and Cllr. Hennig. (approx. cost £30 each)**
10. **To agree to increase the Chairman's allowance by £50 to allow for any gifts and presentations for the current financial year**
11. **To agree to acquire Adobe Photoshop Elements 15 (cost approx. £65)**
12. **To agree to donate £200 to Kent Surrey and Sussex Air Ambulance.**
13. **To agree financial regulations as proposed** (Available on <http://www.appledorekent.co.uk> under policies. . **Cllr. Kellar to verify bank reconciliations and sign bank statements.**
14. **Information for Councillors** (Not for decision at this meeting)

BT K6 Telephone Box.  
Queen's Birthday tree/ residents commemorative benches  
Defibrillators
15. **Date of Next Meeting**

3<sup>rd</sup> April 2017 19.30hrs in the village hall. Parish Meeting Monday 20<sup>th</sup> March at 19.30 Refreshments will be served.