



**Agenda is available on appledorekent.org
3rd April 2023 Notice of Meeting of the Parish Council,
Appledore Village Hall**

You are hereby given notice that a Meeting of the Parish Council will be held on
3rd April 2023, commencing 19:30hr, Appledore Village Hall

All members of the Council are hereby summoned to attend for the purpose of considering
and resolving upon the business to be transacted at the meeting as set out hereunder

Mary Philo Clerk to Appledore Parish Council

Dated 29th March 2023

Agenda

1. Formalities

- I) Establish Quorum (LGA Act 1972 sch12, 12/28/45)
- II) Apologies and Reasons for Absence (LGA Act 1972 sch12, 12)
- III) Declarations of Interest: (Code of Conduct)
 - a) Members of the council should declare any Disclosable Pecuniary Interest, (DPI), or any other significant interests, (OSI), in any item(s) on this agenda, in accordance with the council's Code of Conduct
 - b) Requests for dispensations

2. Approval of Draft Minutes

To agree the minutes of the meetings held on 6th March 2023, (already circulated to councillors) as a true record. (Available on <http://www.appledorekent.co.uk>)

(LGA Act 1972 sch12,19.1)

At this point the meeting will be adjourned for the public session.

County and District Councillors Reports

Public Session

This session will last for 15 minutes. Members of the public will have 3 minutes to ask one question or make a statement on an item on the agenda except for the minutes. Should you wish to address other issues please contact the clerk or chairman at a later date. The public are welcome to stay and observe the rest of the meeting but are reminded that they cannot take part.

The meeting to reconvene.

3. Planning (Town and Country Planning Act 1990 and as amended)

3.1 Planning Decisions by Ashford Borough Council:

I) Oak tree Cottage, School Road: Proposed new dormer to front elevation. Approved with conditions.

3.2 Planning applications to consider: None

I) PA/2023/0474 5 Magpie Farm: Proposed two storey side extension.

II) PA 2023/0343 Appledore Methodist Church: Change of use and conversion to 2 no. dwellings with associated landscaping.

5. Residential Enabled Car Park Court Lodge Road

Update by Councillor Wilkinson

To agree the maintenance schedule for the car parks.

6. Highways and Byways (Highways Act 1980)

Update report from Councillor Hiskey

7. Community Engagement

7.1 Speedwatch

Update from Councillor Hiskey

7.2 Litter

Update Report

7.3 Planters for gateways

Highways has confirmed that hanging baskets may be hung on the three gateways. To agree to trial providing planting for a year. Budget not to exceed £100. Any long term provision will have to be budgeted for in the next financial year under regular costs. Note contingency funds are for one off un-expected costs.

8. Finances

8.1 Bank Account:

As at 31st January 2023 stood at £95,204.31 (this includes £62,343.01 ring fenced for capital projects and £11,343.69 ring fenced for highways). Remaining funds £21,517.61 including £13,000 reserve. Current account £7,591.56.

8.2 February Receipts

£62.94 Public donations from the Public Conveniences

8.3 February Payments

£220.00 Appledore parish Magazine

£50.48 L Hiskey – Over 60's lunch (1972 Act s 137)

£102.00 Refund M Philo: Emergency Plumber All Gas for toilets leak

£13.20 Refund R Hiskey: Toilet unblocker (vat £2.17)

£121.26 M Philo: share of Clerks membership of the Clerk's Society for Local Council Clerks

£90.00 P Caro: Village Hall car park leaf raking, grass cut and part hedge cut

£54.91 VR Sani-co Ltd: sanitary waste removal from public toilets February to May (vat £9.15)

£66.00 Gibbs & Son: Cutting grass around the toilets 2023 (11 cuts)

£1,800 Wellers Law Group LLP: solicitor fee for Court Lodge Car park transfer (vat £300)

£189.44 Castle Water: Public toilets fresh water January to June 2023

£1,247.39 February Salaries

8.4 Additional March Payment made

£3,180.00 Platford Contractors Ltd: Safety works (gate and fencing) and erection of tourist signs (vat £530)

£26.68	Idea PC: share of ink cartridges
£13.95	Refund M Philo: Disabled Parking signs for Court Lodge Car park (vat £2.32)
£104.74	LASER: Electricity for the Public Conveniences December to February
£84.12	Refund L Hiskey: Annual Parish Meeting refreshments
£44.00	Refund M Philo: Court Lodge Car park gate signs
£64.40	TP Jones LLP: payroll services January to March 2023
£1,970.91	March salaries and 4 th quarter PAYE

8.5 Payments to be Authorised

In order to ensure all payments that should be in the 2022-2023 year are paid before 31st March, many payments have been made last month.

8.6 Asset Register

To agree the asset register as at 31st March 2023.

9. Information for Councillors

10. Date of Next Meeting

Monday 15th May 2023, 7.30pm, Appledore Village Hall