



Minutes of the Meeting on 18th April 2016 at 19.30hrs Appledore Village Hall

Present

Cllrs. James Perkins (Chair), Helen Hennig, Jasmin Kellar, Chris Vane and Derek Winter.

In attendance: Borough Cllr. Mick Burgess arrived during the meeting having coming from another parish council meeting and the Clerk Mary Philo.

1. Formalities

- I. Establish quorum.
- II. Cllr Lyndsey had sent her apologies due to family ill health, Cllr Wilkinson had given his apologies too and County Cllr Hill also.
- III. Declarations of interest and dispensations: None.

2. Approval of Draft minutes

To agree the minutes of the meeting held on 11th April 2016 (already circulated to councillors) as a true record.

The meeting was adjourned for reports and public questions

Public Questions

Avery 42 The Street Planning Application

It was advised that the plans appeared to show the parking/layby in front of the dwelling to belong to the dwelling. Highways had advised the parish council that they were responsible for footpaths and verges, including this one, from the shop down to the White Lion.

Necked Lights

A question was raised as to when the necked lights would be replaced. The advice, given the previous month, by the borough councillor, was that the borough council had not evolved a policy as yet.

Fourwents Crossroads

There was a request for the speed limit to be reduced from 40mph. It advised that the police and County Cllr Hill had supported a speed reduction there however it was noted that only highways had the authority to reduce speed limits.

It was further advised that the stop sign at the crossroads had not been moved as yet. It was noted that the alongside hedge had been cut back to improve the visibility of the Stop Sign coming from Kenardington, however it was suggested that a further reduction in places would allow the sign to be seen even further away from the crossroads.

The Surgery Application

Dr. Colledge advised that the application for the surgery to be converted from a business premise to a domestic property, which the council would be considering at the next meeting, was the same design as submitted last year, but with the addition of a garage. The original application had been stalled while the property was openly advertised for sale for 6 months as required by the planning authority for a change of use application.

Community Warden Report – Jo Vos

Jo advised that the correct and best way to inform the Police of any non-urgent problems was to call the 101 telephone number. PCSO's work mobile numbers are not usually available to the public. Andrew Hoodless was the new PCSO for the area.

A visit with the borough housing association representative had been planned but had been cancelled.

Jo had received further training on restorative justice and how to assist at an incident.

The Meeting was reconvened

3. Matters arising from the previous ordinary meeting (not included under another item)

None.

4. Finances

I. It was resolved to renew Appledore Parish Council membership of Kent Association of Local Councils.

II. Income Received: The council would receive 50% of its precept, concurrent grant and council support grant by the end of the month.

III. Cheques drawn since the last ordinary meeting:

£ 614.60 Salaries

IV. It was resolved to draw the following:

£312.91 Kent Association of Local Council Annual Subscription (inc. VAT)

£ 46.90 M Philo – Clerk's administration costs – room /car

£76.58 Southern Electric – Public Conveniences electricity (Jan – Mar)

£20.66 Office Depot - Inks (inc. VAT)

Salaries to be advised

V. Asset register

The letter to the Recreation Ground Management Committee had been sent. The council were advised that the asset register is agreed as part of the Annual Return. It was suggested that there should be a review of the condition of all property in the council's charge.

5. Planning

I. Decisions received from Ashford Borough Council

a) 16/00229/AS Saxon House 34 The Street – Conversion and extension to coach house to a holiday let and ancillary annexe (revision to approved permission 15/00231/AS) – Permitted

b) 16/00096/AS 17 The Street – Replace existing window with French doors to ground – Grant Consent.

c) 16/00317/AS Tudor Rose Cottage – Erection of powder coated aluminium greenhouse – Permitted.

II. New Applications for A.P.C. to vote on:

a) 16/00360/AS Rheewall Cottage, Station Road – Part single storey/two storey rear extension, side porch, creation of driveway and access. **Appledore Parish Council voted to support this application**

b) 16/00407/AS 29 Heathside – Change of use of land to create vehicle access. **Appledore Parish Council voted to support this application**

c) 16/00476/AS Avery's 42-44 The Street – Proposed change of use of outbuilding to B&B (Class1) incorporation roof extension and changes to fenestration. **Appledore Parish Council voted to support this application but were concern that there was no dedicated off road parking for the 2 bed and breakfast rooms and that the application appeared to show the parking in front of the main dwelling to be private parking whilst it was public parking.**

6. Highways and Byways

I. Report from Footpath Warden – Would be made at the next meeting.

II. Parking issues on events days held in Appledore

Unfortunately the field used to park visitor's cars for the Lambing Day had been too wet to use and traffic congestion had resulted. Traffic congestion and parking issues were more serious when events took place in the village. It was suggested that creating a one-way system might improve the problem. Highways to be contacted. It was further suggested that the area/regional bodies for groups that held events in Appledore should be contacted with the view to having them give early notice about the events. The Parish Council would then be able to keep residents advised. It was further suggested that these bodies should be informed that free parking was available in the village hall car park 9map to be included).

III. Noticeboards

A review of the quotes received had taken place and the issues of having the boards installed once delivered had led to obtaining further quotes from a local social enterprise group for the board on the shop and restoration of the original council noticeboard. The quotes would need to be brought into line and be compared. It was hoped to bring this to the next council meeting.

IV. Salt Bins

Following a meeting with Highways, it was considered that the assessment scheme, used by the Highways department, to annually consider, which of the received requests for salt bins, would be funded through one of their schemes, was unlikely to mean that salt bins for near the bridge and at the junction with Tenterden Road would be financed this way. Currently salt bins of around 200 litre volume cost about £100. Highways approval would need to be sought. A vote to buy salt bins for these places would be on the agenda for the next month.

V. Old Way

The council had met with Highways on site to discuss the curbs, grass verges and road mouth. Any alterations to the road entrance would not receive funding from Highways, so the works cost would fall on the parish council. Furthermore, any application to alter the road mouth would need a planning application with drawings. It was deemed that the cost would not be viable for the council. However, it was advised by Highways that it was being scheduled to replace and relay curbs stones in this area with stones from outside of the conservation area. The grass verges might also be re-seeded if the right time of year. Once this was work was completed there might be other options that the council might consider.

7. Public Conveniences

The council had not been contacted by anyone about the cleaning job. The council would post a notice in the shop as agreed by the shop owner. Calendar Cleaning had quoted for a deep clean at £360 plus VAT (two people for a day). This would be funded from the conveniences £500 maintenance budget. They had also provided prices for a once, twice and three times a week clean, which were more than of the previous cleaners costs. It was advised that it may not be a legal requirement to have the toilets cleaned everyday so the usage would be looked at during the coming months. Another quote to be sought.

The conveniences condition had been reviewed and it was noted that it was believed that the internal door emergency light should be on continuously and that the outside overhead door light

should not be continuously. It was further advised that building's exterior wall lights were not coming on at night. These issues to be looked into.

8. Training

It was requested that all training events would be advised to all councillors.

9. Information for councillors

Annual Village Meeting Monday 25th April, village hall, 7.30pm. including reports from local organisations and Ashford Astronomical Society about the possible creation of a Dark Skies Community which would include Appledore.

Neighbour Hood Watch – Cllr Lyndsey to report at next meeting.

Website – It was hoped to make the new website with just the information supplied by the council to be live for the next meeting. Cllr Vane was dealing with the required work to get the new website ready. An offer of help, from a suitable resident, had been received, in regards to the website. It was suggested that perhaps individual councillors could be assisted with tutoring or facilitating the use of their emails.

Litter – A resident had mentioned the litter following a football match.

Trees/hedges overhanging roads and footpaths – Residents had mentioned certain hedges impinging on footpaths. A letter from the highways department about the requirements was already posted on noticeboards.

Defibrillator – Mr. Rivers had advised that he could make himself available to the council. It was finalised to invite him to the June meeting.

Contingency Plan – 6th May training. Cllr Lyndsey was booked to attend. Cllr Hennig offered to also attend.

Benches – Two requests had been received to place benches in the village in memory of residents. Cllrs were asked to consider possible locations.

Speed Watch – The opportunity had suddenly arisen to make use of the device from Tenterden and some trial sessions were being organised.

No. 1 Court Lodge Road – the council had received a letter from the developer about design changes. Neighbouring homes had also received the same letter.

10. Date of Next Meeting

16th May 19.30 hrs village hall – Annual General Meeting. The meeting closed at 21.11 hrs.