



**Agenda is available on [appledorekent.org](http://appledorekent.org)**

## **1st February 2021 Notice of Virtual Meeting of the Parish Council**

You are hereby given notice that a Virtual Meeting of the Parish Council will be held on  
1<sup>st</sup> February 2021, commencing 19:30hr.

All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder

Mary Philo ..... Clerk to Appledore Parish Council      Dated 27<sup>th</sup> January 2021

Members of the public are welcome to join  
through the Zoom platform on  
<https://us02web.zoom.us/j/83842266581>

It would be helpful if members of the public could email the Clerk that they wish to attend by  
5pm on the date of the meeting ([apc.mphilo@gmail.com](mailto:apc.mphilo@gmail.com))

### **Agenda**

#### **1. Formalities**

- I) Establish Quorum (LGA Act 1972 sch12, 12/28/45)
- II) Apologies and Reasons for Absence (LGA Act 1972 sch12, 12)
- III) Declarations of Interest: (Code of Conduct)
  - a) Members of the council should declare any Disclosable Pecuniary Interest, (DPI), or any other significant interests, (OSI), in any item(s) on this agenda, in accordance with the council's Code of Conduct.
  - b) Requests for dispensations

#### **2. Approval of Draft Minutes**

**To agree the minutes of the meetings held on 4<sup>th</sup> January 2021, (already circulated to councillors) as a true record.** (Available on <http://www.appledorekent.co.uk>)  
(LGA Act 1972 sch12,19.1)

**At this point the meeting will be adjourned for the public session.**

This session is for the public to express a view or ask questions on items on the agenda. Members of the public are asked to be brief and to the point when addressing the council. Should you wish to address other issues please contact the clerk or chairman at a later date. The public are welcome to stay and observe the rest of the meeting but are reminded that

they cannot take part.

RX Architects will respond to the council regarding the application to paint parts of the Old Mill exterior brick work at No 1 The Street

District and County Councillors may also report during the adjournment.

### **The meeting to reconvene.**

### **3. Planning**

#### **3.1 Planning Decisions by Ashford Borough Council: None**

#### **3.2 Planning applications to consider**

a) 21/00013/AS Gusbourne Estate Vineyard, Kenardington Road: Siting of two canopies on wooden decking (canopies sited from 1<sup>st</sup> March to 31<sup>st</sup> October in any year) and two composting toilets for visitors to the vineyard.

b) 21/00088/AS Gusbourne Estate Vineyard, Kenardington Road: Erection of no.1 non-illuminated wooden entrance sign

### **4. Policies**

Following review to agree an updated Grievance Policy and to reconfirm Standing Orders as per 2020 (policies can be found on the website).

### **5. Highways Update**

Report by Councillor Hennig

### **6. Update on Public Conveniences**

### **7. Finances**

**7.1 Bank Account:** as at 31<sup>st</sup> December 2020 £39,331.69. Third Quarter Financial Report is attached.

#### **7.2 December Receipts**

£0.18	December Bank Interest
£20.00	Public Conveniences Donations
£30.66	UK Power Network Wayleave

#### **7.3 Payments made in January**

£58.50	TP Jones & Co LLP September to December Payroll (vat £9.75)
£453.56	Zurich Municipal – Council annual insurance
£30.24	Pett PC - Share of Clerk's Mobile Phone September to December 2020
£19.88	Business Stream – Waste water for Public Conveniences January Salaries
£1,210.61	January Salaries

#### **7.4 Grass Cutting at Public Conveniences**

**To agree to contract Gibbs and Sons to cut the grass around the public conveniences for this calendar year.**

### **8. High Speed Broadband**

Verbal report at the meeting

### **9. Residential Enabling Car Park Court Lodge Car**

Ecological and archeological works have continued on the site. Work has commenced on the footpath to the Royal Military Canal from the car park exiting by the telephone exchange. Court Developments is discussing drainage plans for the car park and residential site with the planning department.

### **10. Information for Councillors**

Annual Parish meeting – Monday 15<sup>th</sup> March – zoom 7.30pm

## **11. Date of Next Meeting (Virtual)**

Monday 1<sup>st</sup> March 2021, 7.30pm

### **Appledore Parish Council Third Quarter Financial Report (October, November, December) 2020-2021**

Taking into consideration unrepresented payments but not unrepresented invoices, as at the 31<sup>st</sup> December 2020 the bank account stood at £39,331.69. The Covid-19 pandemic continues. Meetings have been successfully held via zoom and look set to continue this way for some time.

Total Income (receipts) for the period £151.61.

The only receipts being £30.66 wayleave payment, £120.42 donations from the public conveniences and 53p in bank interest. This highlights the fact that the council is totally dependant on the money raised through council tax. No one sum or indeed all the other small amounts together that the council receives, would be able to cover the costs of running the toilets. The toilets are economically run and cost the parish far less than those anywhere else.

Total Expenditure (payments) for the period £4,762.19

Expenditure was mainly staffing costs.

With the return to lock down for the third time, the buddy system has continued, ably overseen by Councillor Jenkins in an independent capacity. Thanks again to all those who helped out and continue to do so.

The progress of the planning application for a residential development on the ex-council field was finally made with Ashford Borough Council approving the development subject to signing off the section 106 terms. These set the terms for the affordable housing and the funds that the developer will contribute to various infrastructure improvements locally and in the wider area. The developer is not contesting any of these but the paperwork delivery, from Ashford Borough Council solicitors has been very slow.

There has been no further expenditure on Highways Improvements Scheme so the ring-fenced amount remains at £19,238. Outstanding works from Phase I have been almost all been completed. The planning application for the council field allows for crossing assistance in front of the sports pavilion on the recreation ground. It has now been definitely confirmed that a survey demonstrating sufficient footfall will be required for a more significant styled crossing to be put there. We await enquiries on if there is a way to reduce the cost of the survey and will ascertain the price to install the now agreed dropped kerb and lines. The council will also move onwards with discussions with Highways on Phase II of the Highways Scheme.

Work on refurbishing the public toilets began in November and following a delivery delay on the cubicles, these will not now be finished until mid-January. The new windows are due to arrive after the toilet refurbishment work completes at the end of January.