



Agenda is available on appledorekent.org

7th December 2020 Notice of Virtual Meeting of the Parish Council

You are hereby given notice that a Virtual Meeting of the Parish Council will be held on 7th December 2020, commencing 19:30hr.

All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder

Mary Philo Clerk to Appledore Parish Council Dated 2nd December 2020

Members of the public are welcome to join through the Zoom platform on <https://us02web.zoom.us/j/81924193835>

It would be helpful if members of the public could email the Clerk that they wish to attend by 5pm on the date of the meeting (apc.mphilo@gmail.com)

Agenda

1. Formalities

- I) Establish Quorum (LGA Act 1972 sch12, 12/28/45)
- II) Apologies and Reasons for Absence (LGA Act 1972 sch12, 12)
- III) Declarations of Interest: (Code of Conduct)
 - a) Members of the council should declare any Disclosable Pecuniary Interest, (DPI), or any other significant interests, (OSI), in any item(s) on this agenda, in accordance with the council's Code of Conduct.
 - b) Requests for dispensations

2. Approval of Draft Minutes

To agree the minutes of the meetings held on 2nd November 2020, (already circulated to councillors) as a true record. (Available on <http://www.appledorekent.co.uk>)
(LGA Act 1972 sch12,19.1)

At this point the meeting will be adjourned for the public session.

This session is for the public to express a view or ask questions on items on the agenda. Members of the public are asked to be brief and to the point when addressing the council. Should you wish to address other issues please contact the clerk or chairman at a later date.

The public are welcome to stay and observe the rest of the meeting but are reminded that they cannot take part.
District and County Councillors may also report during the adjournment (Please try to keep to 3 minutes).

The meeting to reconvene.

3. Planning

3.1 Planning Decisions by Ashford Borough Council:

20/01316/AS 45 The Street: Installation of Flue - Permitted

3.2 Planning Applications to Consider

20/01564/AS and 20/01565/AS Listed Building Consent- Queen's Arms, 2 Court Lodge Road: Provision for lime mortar render to lower half of flank wall.

4. Policies

The Clerk has reviewed the following policies and recommends the following for continued approval. **It is resolved to reconfirm the following policies:** (policies can be found on the website)

Armed Forces Covenant

Co-option Policy

Disciplinary Policy and Procedure

Equal Opportunities Policy

Grants Policy

Health and Safety Statement

Financial Regulations

Financial Strategy

Media and Communication Policy

Publication Scheme

Public Communication and Public Enquiries Policy

The data protection policies need to be re written now that there is no longer a requirement for a parish council to have a data officer. The clerk remains registered as a data handler and effectively carries out both roles. New policies to be presented at the next meeting.

**To agree the following statement to be included on the Clerk's and councillors emails:
In order to assist you with your query, your personal details may be held and used by the clerk and councillors as well as other tiers of local authority, however it will not be used for any other purpose.**

5. Highways Update

Report by Councillor Hennig

6. Update on Public Conveniences

Report by Councillor Vane

7. Finances

7.1 Bank Account: as at 31st October 2020 £42,984.22

7.2 October Receipts

£0.17	October Bank Interest
£100.42	Public Donations from toilets
£3.33	Pett PC: Share of paper for printer

7.3 Payments made in November

£216.00	KALC: Health and Wellbeing Conference; Infrastructure payments Seminar; Planning Conference (vat £36.00)
£42.00	Refund C Vane: Leaflet
£144.00	Gibbs & Son Grass cutting Annual charge for cutting grass in front of

recreation ground and around the public Conveniences (vat £8.80)
£41.00 Refund C Vane: Council Field Update Leaflet
£1,026.08 November Salaries
£67.50 Refund L Jenkins: Christmas Tree
£173.88 Refund M Philo administration cost £143.88 annual fee for zoom and £30.00 additional Christmas tree lights

7.4 Precept Projects and budgeting for 2021 - 2022

Ashford Borough Council has advised that it may cease paying the concurrent function grant and the council tax support grant to parishes. Concurrent grant is paid to parishes in respect of work that parishes carry out on behalf of the borough such as litter picking. The clerk would not recommend taking on any further projects which might need funding from the precept as the budget is already close. Budget is available from the website.

7.5 Council Insurance

The council's insurance will be due for renewal in January. Zurich quote will be available by the time of the meeting and the Clerk will advise.

7.6 Grass cutting

To agree to contract Nigel Gibbs to cut the grass around the toilets and the verge along the recreation ground. Prices remain the same.

8. High Speed Broadband

The Council has been approached by a resident and asked to assist with looking into the possibility of improving the broadband speed across the parish. Grants are available and should there be sufficient interest the improved infrastructure cost may be covered by these. The Council is playing a supporting role. A leaflet is shortly to be delivered to all residents and the council will be kept updated with progress.

9. Residential Enabling Car Park Court Lodge Car

A decision on the latest application for 5 dwellings is expected shortly.

10. Communication

Councillor Hennig to report.

11. Christmas Tree

Courtesy of Councillors Jenkins and Hennig the council has organised a Christmas tree for outside the Black Lion to fit alongside the tree in the churchyard which will also be lit this year.

12. Date of Next Meeting (Virtual)

Monday 4th January 2021, 7.30pm

13. Pursuant to section 1) of the Public Bodies (Admissions Act) 1960, to agree that, because of the confidential nature of the business to be transacted, the public and press leave the meeting during the item regarding council staff.

1972 LGA sch. 12A part 1.3