



Agenda is available on appledorekent.org

5th September 2022 Notice of Meeting of the Parish Council, Appledore Village Hall

You are hereby given notice that a Meeting of the Parish Council will be held on
5th September 2022, commencing 19:30hr, Appledore Village Hall

All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder

Mary Philo Clerk to Appledore Parish Council

Dated 31st August 2022

Agenda

1. Formalities

- I) Establish Quorum (LGA Act 1972 sch12, 12/28/45)
- II) Apologies and Reasons for Absence (LGA Act 1972 sch12, 12)
- III) Declarations of Interest: (Code of Conduct)
 - a) Members of the council should declare any Disclosable Pecuniary Interest, (DPI), or any other significant interests, (OSI), in any item(s) on this agenda, in accordance with the council's Code of Conduct.
 - b) Requests for dispensations

2. Approval of Draft Minutes

To agree the minutes of the meetings held on 1st August 2022, (already circulated to councillors) as a true record. (Available on <http://www.appledorekent.co.uk>)

(LGA Act 1972 sch12,19.1)

At this point the meeting will be adjourned for the public session.

County and District Councillors Reports

Public Session

This session will last for 15 minutes. Members of the public will have 3 minutes to ask one question or make a statement on an item on the agenda except for the minutes. Should you wish to address other issues please contact the clerk or chairman at a later date. The public are welcome to stay and observe the rest of the meeting but are reminded that they cannot take part.

The meeting to reconvene.

3. Planning

3.1 Planning Decisions by Ashford Borough Council:

None advised.

3.2 Planning applications to consider:

I) 22/01039/AS (previous 22/00524/AS) 1 New Rents, Kenardington Road: Demolition of existing garage. Proposed two storey side extension and single storey rear extension. Replacement of existing glazing. Erection of single storey garage. External and internal alterations.

II) 22/01048 /AS (revision of 22/00525/AS) 2 New Rents Kenardington Road: proposed erection of replacement single storey rear extension with the addition of an entrance door on South elevation.

III) 22/01098/AS Blackmore Farm Station Road: Erection of a no 5 bed dwelling house and detached garage.

For information

22/00956/AS 1 Maple place: Certificate of lawful use or development: Proposed installation of satellite dish on chimney.

4. Residential Enabled Car Park Court Lodge Road

Update

5. Recreation Ground

Report on how bookings are made on the recreation ground.

6. Community Engagement

Update report by Councillor Hiskey.

7. Highways and Byways

Update report by Councillor Hiskey

8. Grant and Donation Policy

8.1 Revision of grant and donation policy

To agree to the revised policy as attached.

8.2 Request for grant from the Parish Magazine

To agree to donate £726.05 or other amount towards the one-off cost of moving the printer from the Methodist Chapel which is going to auction and the village hall.

9. Salt Bin near the Military Canal Bridge

As the salt appears to have never been used and the bin has split, to agree to remove it.

Estimated cost £ 200.00 plus vat. Note that a member of the public will be charged to take the bin to a waste disposal centre.

10. Recreation Ground Facilities Advisory Group for Recreation Ground Improvement Plan/Public Works Loan

To agree the following terms of reference for the advisory group:

Terms of Reference

Role

To investigate making improvements to provide fit for purpose facilities on the recreation ground (including the sports pavilion) to increase the number of sports and leisure activities available to encompass wide range of users to include all abilities, ages and gender, in order to provide financial sustainability for the ground including pavilion and long-term health benefits to the community. A final recommendation to be put before the parish council.

Functions

- 1) To develop a recreation ground facilities improvement plan
- 2) To identify funding opportunities

- 3) To consult with the community
- 4) To update the parish council at least every two months and provide a full report in seven months
- 5) To make a recommendation to the parish council

Membership

Independent members to balance the number of parties that would directly benefit from the plan.

Operation of the fact-finding group

- 1) It shall exist to advise the parish council and has no formal decision powers.
- 2) It will unless otherwise agreed the group will meet contractors and specialists in private and to formulate its final report
- 3) It will record actions
- 4) It will report back to the full parish council meeting
- 5) A leader to be selected to ensure that progress is made in good time

11. Replacement Verge Posts for The Street

To agree to acquire 10 verge posts. Estimated cost £35.00 each plus vat

12. Finances

12.1 Bank Account:

As at 31st July 2022 stood at £97,436.15 (this includes £62,343.01 ring fenced for capital projects and £11,343.69 ring fenced for highways). The External audit report for 2021-2022 states that the annual return was produced in accordance with proper practices and that there are no matters of concern.

12.2 July Receipts

£24.19	Public Donations from the conveniences
£7.22	Bank Interest

12.3 July Payments

£40.78	Kent County Council Services: Toilet requisites (vat £6.80)
£58.50	T P Jones & Co LLP Payroll services (vat £9.75)
£59.90	LASER: quarter electricity public toilets (vat £2.85)
£19.14	Refund M Philo: office costs
£158.40	Refund M Philo: office costs website hosting fee
£133.65	Business Stream waste water for toilets March to July 2022
£1,258.03	July Salaries

12.4 Additional August Payment made

£100.00	St Peter and St Paul: donation towards flower festival LGA1972 section 145
£133.65	Business Stream Toilets waste water March to July
£45.00	Peter Caro: Reducing tree near military canal bridge
£86.86	Castle Water: fresh water for toilets July to December 2022
£1,232.68	August Salaries

12.5 Payments to be Authorised

£240.00	PKF Littlejohn LLP: External Audit
£624.00	W Tollet: installation of village history sign outside St Peter and St Paul
£54.91	VR Sani- Co Ltd: Sanitary waste removal August to November inclusive
£120.00	KALC: 2 attendees for Dynamic Councillor Training (vat £20)
£21.83	Refund M Philo Office costs: Stationary £11.95, toilet requisites £7.03 and stamps £2.85 (vat £3.16)

12.6 External Auditor

To agree to continue as part of the Smaller Authority Audit Appointment sector led auditor appointment regime.

13. Information for Councillors

The Local Event Noticeboard is in poor condition. Clerk requests advice on how to proceed. The sign outside St Peter and St Paul recounting the history of Appledore has now been replaced.

Civility and Respect Pledge and Poster

Councillor Responsibilities – Review of the Parish Plan is on hold

Litter – During the absence of the council's street cleaner, the assistance offered by residents is much appreciated. As the street cleaner has been with the council for 10 years the council is allowing modest holiday pay.

Parish council elections on Thursday 4th May 2023. Those wishing to stand for election will be able to obtain nomination forms from the Monday 27 March 2023 and nominations will have to be delivered by hand, preferably by the candidate, to Ashford Civic Centre by 4pm Tuesday 4th April 2023.

The ladies toilet handle was broken over the bank holiday weekend so the cubicle is now out of order.

14. Date of Next Meeting

Monday 3rd October 2022, 7.30pm, Appledore Village Hall