

# APPLEDORE PARISH COUNCIL



## 7<sup>th</sup> February 2022 Minutes of the Meeting 7.30 pm St. Peter and St. Paul

### Present

Roger Hiskey (Chairman), James Perkins, Charles Wilkinson, Chris Vane and Derek Winter.  
In attendance: Clerk Mary Philo.  
Members of the Public: 8

### 1. Formalities

#### I) Quorum

The council was quorate.

#### II) Apologies

County Councillor Mike Hill, Borough Councillor Mick Burgess and Councillors Hennig and Kinsley.  
(LGA 1972 schedule12, 12)

#### III) Declarations of Interest and Dispensations

None (Code of Conduct)

### 2. Approval of Draft Minutes

**It was resolved to agree the minutes of the meetings held on 10<sup>th</sup> January 2022 as a true record.**

Proposed by Councillor Wilkinson and seconded Councillor Winter. One abstention.  
(LGA Act 1972 schedule12,19.1)

### Adjournment of Meeting for Reports and Public Questions

The meeting was adjourned at 7.32pm.

#### Public Questions 7.32pm

#### Planning Application Land at Rawnie Farm, Old Way: New Dwelling

The applicants explained the reasons for new building and design. A neighbour queried the reasoning as not being supported by record and highlighted that the road was not suitable for any further increase in traffic.

#### Village Hall Refurbishment

In response to query, it was advised that, although the build will be completed towards the end of February, the hall still had testing to carry out and small items to finish off before the hall could reopen. The date would be advertised and announced in the parish magazine.

#### Allotments

It was clarified that the allotments could receive funds from the section 106 money paid by the developer of the former council field. The 106 money is only paid once the build is three quarters

completed. The funds for Appledore Footpath Group come from the contingency fund which is part of the parish council budget for the current financial year.

## **The meeting reconvened at 7.48 pm**

### **4. Planning**

(Town and Country Planning Acts 1990 schedule 1/2010)

#### **4.1 Planning Decisions by Ashford Borough Council**

None.

#### **4.2 Planning Applications Considered**

l) 21/02233/AS Land at Rawnie Farm, Old Way: Proposed new dwelling. **It was resolved to support the application.** Proposed by Councillor Wilkinson and seconded by Councillor Vane.

#### **4.3 Horne's Place**

Deferred.

#### **4.4 21/00385/AS and APP/E2205/W/21/3287099 Land between Old Watch House and Chi An Geltyon 2A**

The Clerk would respond to the appeal that 'Despite asking the Highways officer, Fiona Wiles, on 22nd March 2021 if a site visit could be arranged, she declined. Appledore Parish Council would, therefore, like to highlight that at no point during the consideration of the application did a highways officer visit the site to appreciate the difficulties of both the entry and exit issue.'

### **5. Highways and Byways**

Deferred.

### **6. Finances**

#### **6.1 Bank Account**

As at 31<sup>st</sup> December 2021 balances stood at £111,631.32 (£68,000 ring fenced for capital projects and £19,985 for highways projects). Third Quarter Financial Report can be found at the end of the minutes.

#### **6.2 December Receipts**

£0.77	December Bank Interest
£8.84	Public Conveniences: Public Donations
£14.30	Public Conveniences; Public Donations
£30.66	EDF: Wayleave
£6.87	Iden PC: Share of Stationery for Clerk
£13.87	Iden PC: Share of Ink Cartridge for Clerk
£4.00	Pett PC: Share of Stationery for Clerk

#### **6.3 December Payments**

£39.99	Refund R Hiskey: Xmas Tree Lights (vat £6.66)
£36.89	Kent County Council: Toilet Requisites and Stationery (vat £6.15)
£52.80	VR Sani: Toilet Sanitary Waste Collection November to February (vat £8.80)
£18.00	Refund M Philo: Toilet Requisites and Stationery (vat £ 3.22) -Some stationary costs will be recharged to Iden PC and Pett PC
£13.81	Pett PC: Share of Mobile Phone for July, August and September 2021
£49.99	Refund M Philo: XL Black Ink Cartridge (vat £ 8.33) Cost to be shared with Pett and Iden PCs
£75.00	Refund M Philo: Xmas Tree from Pinecove Nurseries (vat £12.50)
£73.32	Business Stream: Public Toilets Waste Water August to September 2021
£2,000.00	H Cann: Tourist Map Design and Illustration
£52.99	Laser: Toilets Electricity September to November (vat £2.52)

£192.00 (vat £32.00)	Nigel Gibbs and Son: 2021 Grass Cutting for the Toilets and Recreation Ground Frontage
£146.04	Refund J Perkins: Posts for Footpath Group (vat £ 24.34)
£49.95	Refund J Perkins: Black Lion
£1,796.75	December Salaries and Quarter's PAYE

#### **6.4 Additional January Payments**

£1,235.91 January Salaries

#### **6.5 Agreement of payments**

£13.81 Pett PC: Share of Mobile Phone for the Clerk October to December 2021

£220.00 Appledore Parish Magazine: Printing of Appledore Parish Council Information from April 2021 to March 2022

£54.91 VR Sani-Co Ltd: Removal of Sanitary Waste from Public Conveniences February to May 2022.

Proposed by Councillor Wilkinson and seconded by Councillor Perkins.

#### **7. Village Hall Refurbishment Update**

The project is largely complete. Martello anticipate handing the building and car park back to the Parish Council by the end of February. The quantity surveyor will provide a valuation by the end of February for the March parish council meeting.

#### **8. Broadband (Fibre To The Property) Update**

Openreach has recently reconfirmed that, currently, no further new schemes will be taken up for the next 6 months. Once the current schemes are completed, Openreach will again review halted schemes. Some businesses with properties near to cabinets with fibre, have been able to pay themselves for the fibre cable between the cabinet and their properties. It is not known if this is an option in Appledore.

#### **9. Appledore Signage Update and Installation**

The project has been slightly delayed, as the contractor has updated their software and had some production issues. The signs are now complete, we are awaiting a test print of the map for approval. We anticipate delivery mid-February and will ask Tolletts to install them as soon as possible. Southeast Rail Partnership have confirmed that they will be paying for the tourist map for the station and the remainder of the project (payment, delivery and installation) has been handed over to them as requested.

#### **10. Information for councillors**

The general contact email address for the clerk and the council as a whole will in future be [enquiries.apc@gmail.com](mailto:enquiries.apc@gmail.com)

It is part of audit requirements that the council holds a generic email. It will replace the clerk's personal email. All emails will be redirected.

The remains of the Best in Bloom 1967 Appledore waste bin from outside the village hall was handed over to Appledore History Society. It was suggested that just the plaque should be held as the remainder of the bin is in very poor condition.

#### **11. Date of Next Meeting**

Monday 7<sup>th</sup> March 2022, 7.30pm, St. Peter and St. Paul Church. The meeting closed at 8.14 pm.

## Third Quarter Financial Report

### Third Quarter Receipts

Total receipts for the period were £122.14. There are no more precept payments to come and the council took small receipts consisting of sharing stationery and ink costs with Iden and Pett Parish Councils (£24.74) and £30.66 for wayleave, £2.29 in bank interest plus donations from the public toilets £64.45. The last quarter will again see very little income but a small amount may come from the solar panels as these are now reconnected.

### Third Quarter Payments

Net of vat payments came to £7,118.04 which, as should be expected, is mainly the regular running costs of the council. Regular payments for services for the public conveniences have returned: £50.47 (net of vat) electrics for quarter; waste water £73.32 (net of vat) and supplies £22.42 (net of vat). The annual bill for grass cutting around the toilets was settled at £160.00 (net of vat). The Christmas tree and lights for the village cost £95.83 and was allocated to the Contingency Fund. The foot path group acquired posts for way marking at £121.70 (net of vat). Thus, the £300 from the contingency fund allocated to the costs of the group is now reduced to £178.30. Staff salaries including PAYE for the quarter totaled £4,370.06 and the administration cost came to £78.57 but the shared cost recouped from Pett and Iden Parish councils brings this down to £53.83 with a further £4 to come in. £49.95 of the chairman's allowance was expended to thank the retiring chairman.

The ring-fenced sum for Highways remains at £19,885, whilst the sum held for capital projects only has been reduced by £2,000 to £68,000, being the cost of the illustration charge for the tourist map which is part of the Appledore Signage Project.

Bank balance as at the 31<sup>st</sup> December 2021 stood at £ 111,631.32 (this includes £68,000 ring fenced for capital projects and £19,985 ring fenced for highways). The council also holds a general reserve of £13,000 within the bank balance declared above.

For this financial year, the outstanding cost for projects to be completed and other running costs are as follows:

£510.00	K6 telephone box repaint
£457.08	Insurance fee
£220.00	Magazine annual charge
£300.00 (est.)	Toilets
£30.00 (est.)	Room Hire
£85.00 (est.)	Subscription
£98.00 (est.)	Payroll services
£4,400.00 (est.)	Salaries

(NB. The production and installation costs for the Appledore Signage Scheme will come from the funds reserved for capital projects)

As some budgeted areas will not be taken up, it is possible that the parish council year's expenditure will come in slightly below that predicted.