



**Agenda is available on [appledorekent.org](http://appledorekent.org)**

**7<sup>th</sup> February 2022**

**Notice of Meeting of the Parish Council**

You are hereby given notice that a Meeting of the Parish Council will be held on 7<sup>th</sup> February 2022 at St. Peter and St. Paul Church commencing 19:30hr.

All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder

Mary Philo ..... Clerk to Appledore Parish Council      Dated 2<sup>nd</sup> February 2022

**Agenda**

**Please sit 2 metres apart unless in a bubble  
Facemasks to be worn unless speaking**

**1. Formalities**

**I) Establish Quorum** (LGA Act 1972 sch12, 12/28/45)

**II) Apologies and Reasons for Absence** (LGA Act 1972 sch12, 12)

**III) Declarations of Interest:** (Code of Conduct)

a) Members of the council should declare any Disclosable Pecuniary Interest, (DPI), or any other significant interests, (OSI), in any item(s) on this agenda, in accordance with the council's Code of Conduct.

b) Requests for dispensations

**2. Approval of Draft Minutes**

**To agree the minutes of the meetings held on 10<sup>th</sup> January 2021, (already circulated to councillors) as a true record.** (Available on <http://www.appledorekent.co.uk>)

(LGA Act 1972 sch12,19.1)

**At this point the meeting will be adjourned for the public session.**

**County and District Councillors Reports (Please email any questions directly to County and District Councillors)**

**Public Session**

This session will last for 15 minutes. Members of the public will have 3 minutes to ask one question or make a statement on an item on the agenda except for the minutes. Should you wish to address other issues please contact the clerk or chairman at a later date. The public are welcome to stay and observe the rest of the meeting but are reminded that they cannot take part.

**The meeting to reconvene.**

#### **4. Planning**

##### **4.1 Planning Decisions by Ashford Borough Council -**

None advised.

##### **4.2 Planning applications to consider**

I) 21/02233/AS Land at Rawnie Farm, Old Way: Proposed new dwelling

##### **4.3 Horne's Place Oast Holiday Let**

Discussion

##### **4.4 21/00385/AS and APP/E2205/W/21/3287099 Land between Old Watch House and Chi An Geltyon 2A**

Discussion regarding making any further comments

#### **5. Highways and byways**

Report by Councillor Hennig

#### **6. Finances**

##### **6.1 Bank Account**

As at 31<sup>st</sup> December 2021 balances stood at £111,631.32 (£68,000 ring fenced for capital projects and £19,985 for highways projects). Third Quarter Financial Report

##### **6.2 December Receipts**

£0.77	December Bank Interest
£8.84	Public Conveniences: Public Donations
£14.30	Public Conveniences; Public Donations
£30.66	EDF: Wayleave
£6.87	Iden PC: Share of Stationery for Clerk
£13.87	Iden PC: Share of Ink Cartridge for Clerk
£4.00	Pett PC: Share of Stationery for Clerk

##### **6.3 December Payments**

£39.99	Refund R Hiskey: Xmas Tree Lights (vat £6.66)
£36.89	Kent County Council: toilet requisites and stationery (vat £6.15)
£52.80	VR Sani: Toilet Sanitary Waste collection November to February (vat £8.80)
£18.00	Refund M Philo: Toilet requisites and Stationery (vat £ 3.22) -Some stationary costs will be recharged to Iden PC and Pett PC
£13.81	Pett PC: share of mobile phone for July, August and September 2021
£49.99	Refund M Philo: XL Black Ink Cartridge (vat £ 8.33) Cost to be shared with Pett and Iden PCs
£75.00	Refund M Philo: Xmas Tree from Pinecove Nurseries (vat £12.50)
£73.32	Business Stream: Public Toilets waste water August to September 2021
£2,000.00	H Cann: Tourist Map design and illustration
£52.99	Laser: Toilets Electricity September to November (vat £2.52)
£192.00	Nigel Gibbs and Son: 2021 grass cutting for the toilets and recreation ground frontage (vat £32.00)
£146.04	Refund J Perkins: Posts for Footpath group (vat £ 24.34)
£49.95	Refund J Perkins: Black Lion
£1,796.75	December salaries and Quarter's PAYE

##### **6.4 Additional January payments made**

£1,235.91	January Salaries
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##### **6.5 To authorise the following payments**

£13.81	Pett PC: Share of Mobile Phone for the Clerk October to December 2021
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#### **7. Village Hall Refurbishment Update**

The project is largely complete. Martello anticipate handing the building and car park back to the Parish Council by the end of February.

## **8. Broadband Update**

Openreach has recently reconfirmed that, currently, no further new schemes will be taken up for the next 6 months. Once the current schemes are completed, Openreach will again review halted schemes. Some businesses with properties near to cabinets with fiber, have been able to pay themselves for the fiber cable between the cabinet and their properties.

## **9. Appledore Signage Scheme**

The project has been slightly delayed, the contractor has updated their software and had some production issues. The signs are now complete, we are awaiting a test print of the map for approval. We anticipate delivery mid-February and will ask Tolletts to install them as soon as possible.

## **10. Information for Councillors**

### **11. Date of Next Meeting**

Monday 7<sup>th</sup> March 2022, 7.30pm, St. Peter and St. Paul Church

## **Third Quarter Financial Report**

### Third Quarter Receipts

Total receipts for the period were £122.14. There are no more precept payments to come and the council has just small receipts consisting of sharing stationery and ink costs with Iden and Pett Parish Councils (£24.74) and £30.66 for wayleave, £2.29 in bank interest plus donations from the public toilets £64.45. The last quarter will again see very little income but a small amount may come from the solar panels as these are now reconnected.

### Third Quarter Payments

Net of vat payments came to £7,118.04 which, as should be expected, is mainly the regular running costs of the council. Regular payments for services for the public conveniences have returned: £50.47 (net of vat) electrics for quarter; waste water £73.32 (net of vat) and supplies £22.42 (net of vat). The annual bill for grass cutting around the toilets was settled at £160.00 (net of vat). The Christmas tree and lights for the village cost £95.83 and was allocated to the Contingency Fund. The foot path group acquired posts for way marking at £121.70 (net of vat). Thus, the £300 from the contingency fund allocated to the costs of the group is now reduced to £178.30. Staff salaries including PAYE for the quarter totaled £4,370.06 and the administration cost came to £78.57 but the shared cost recouped from Pett and Iden Parish councils brings this down to £53.83 with a further £4 to come in. £49.95 of the chairman's allowance was expended to thank the retiring chairman.

The ring-fenced sum for Highways remains at £19,885, whilst the sum held for capital projects only has been reduced by £2,000 to £68,000, being the cost of the illustration charge for the tourist map which is part of the Appledore Signage Project.

Bank balance as at the 31<sup>st</sup> December 2021 stood at £ 111,631.32 (this includes £68,000 ring fenced for capital projects and £19,985 ring fenced for highways).The council also holds a general reserve of £13,000 within the bank balance declared above.

For this financial year, the outstanding cost for projects to be completed and other running costs are as follows:

£510.00	K6 telephone box repaint
£457.08	Insurance fee
£220.00	Magazine annual charge
£300.00 (est)	Toilets
£30.00 (est)	Room Hire
£85.00 (est)	Subscription
£98.00 (est)	Payroll services
£4,400.(est)	Salaries

(NB. The production and installation costs for the Appledore Signage Scheme will come from the funds reserved for capital projects)

As some budgeted areas will not be taken up, it is possible that the parish council year's expenditure will come in slightly below that predicted.