



Agenda is available on appledorekent.org

10th January 2022

Notice of Meeting of the Parish Council

You are hereby given notice that a Meeting of the Parish Council will be held on 10th December 2022 at St. Peter and St. Paul Church commencing 19:30hr.

All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder

Mary Philo Clerk to Appledore Parish Council Dated 5th January 2022

Agenda

**Please sit 2 metres apart unless in a bubble
Facemasks to be worn unless speaking**

1. Formalities

I) Establish Quorum (LGA Act 1972 sch12, 12/28/45)

II) Apologies and Reasons for Absence (LGA Act 1972 sch12, 12)

III) Declarations of Interest: (Code of Conduct)

a) Members of the council should declare any Disclosable Pecuniary Interest, (DPI), or any other significant interests, (OSI), in any item(s) on this agenda, in accordance with the council's Code of Conduct.

b) Requests for dispensations

2. Election of Vice Chairman

To receive nominations and to elect a Vice Chairman till the next annual meeting of the parish council, usually May 2022

3. Approval of Draft Minutes

To agree the minutes of the meetings held on 6th December 2021, (already circulated to councillors) as a true record. (Available on <http://www.appledorekent.co.uk>)

(LGA Act 1972 sch12,19.1)

At this point the meeting will be adjourned for the public session.

County and District Councillors Reports (Please email any questions directly to County and District Councillors)

Public Session

This session will last for 15 minutes. Members of the public will have 3 minutes to ask one question or make a statement on an item on the agenda except for the minutes. Should you wish to address other issues please contact the clerk or chairman at a later date. The public are welcome to stay and observe the rest of the meeting but are reminded that they cannot take part.

The meeting to reconvene.

4. Planning

4.1 Planning Decisions by Ashford Borough Council -

None.

4.2 Planning applications to consider

I) 21/02151/AS Prospect House, School Road: Proposed new dwelling and outbuilding (revision to planning permission 18/00889/AS)

5. Highways and byways

Report by Councillor Hennig

6. Finances

6.1 Bank Account

As at 30th November 2021 balances stood at £116,096.74 (£70,000 ring fenced for capital projects and £19,985 for highways projects)

6.2 November Receipts

£0.80	November Bank Interest
£21.80	Public Conveniences: Public Donations
£8.42	Public Conveniences; Public Donations

6.3 November Payments

£1,306.91	November Salaries
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6.4 Additional December payments made

£73.32	Business Stream: Public Toilets waste water August to September 2021
£2,000.00	H Cann: Tourist Map design and illustration
£192.00	Nigel Gibbs and Son: 2021 grass cutting for the toilets and recreation ground frontage (vat £32.00)
£146.04	Refund J Perkins: Posts for Footpath group (vat £ 24.34)
£49.95	Refund J Perkins: Black Lion
£1,796.75	December salaries and Quarter's PAYE

6.5 To authorise the following payments

None.

6.6 Clerk's Membership of Society for Local Council Clerks

To agree to fund the Clerk's Membership. Total cost £208, Appledore's share £83.20

6.7 Set budget for 2022-2023 financial year

To agree to set the budget at £26,000 per annum for the 2022-2023 financial year

6.8 Internal Auditor

To agree to instruct Mike Cuerden to complete an appropriate internal audit for the 2020-2021 year.

6.9 Council Insurance

To agree to instruct one of the following to insure the parish council from the 26th January 2022

I) Zurich Insurance Annual premium £457.08

II) Hiscox £496.20 to be adjusted upwards to reflect correct replacement value for the toilets

III) BHIB Aviva £558.91

All insurers provide approximately the same coverage except that Zurich only cover one volunteer whilst the other two cover any number of volunteers. Zurich does not include business interruption insurance but the other two do: £10,000 any one year. BHIB also provide extensive additional coverage such as key holder, fundraising, street furniture. All will cover the Queen's platinum jubilee celebrations at no additional cost to limited levels and subject to risk assessment.

7. Village Hall Refurbishment Update

Councillor Vane will report

8. Delegation to the Clerk

To agree to extend the delegation to the clerk should a lockdown be called by central government till the end of June 2022.

9. Appledore Signage Update and Installation

To agree to instruct a contractor to install the signage

A) Martello £1,200

B) W Tollet £919.00 plus vat

A third quote was sought but the job was too small for them. Funds will come from the ringfenced monies for capital projects.

10. Information for Councillors

A resident has suggested that the public toilets need some larger signs indicating the direction towards the men's and ladies' toilets.

11. Date of Next Meeting

Monday 7th February 2022, 7.30pm, St. Peter and St. Paul Church