



**Agenda is available on appledorekent.org
7th November 2022 Notice of Meeting of the Parish
Council, Appledore Village Hall**

You are hereby given notice that a Meeting of the Parish Council will be held on
7th November 2022, commencing 19:30hr, Appledore Village Hall

All members of the Council are hereby summoned to attend for the purpose of considering
and resolving upon the business to be transacted at the meeting as set out hereunder

Mary Philo Clerk to Appledore Parish Council

Dated 2nd November 2022

Agenda

1. Formalities

- I) Establish Quorum (LGA Act 1972 sch12, 12/28/45)
- II) Apologies and Reasons for Absence (LGA Act 1972 sch12, 12)
- III) Declarations of Interest: (Code of Conduct)
 - a) Members of the council should declare any Disclosable Pecuniary Interest, (DPI), or any other significant interests, (OSI), in any item(s) on this agenda, in accordance with the council's Code of Conduct.
 - b) Requests for dispensations

2. Approval of Draft Minutes

To agree the minutes of the meetings held on 3rd October 2022, (already circulated to councillors) as a true record. (Available on <http://www.appledorekent.co.uk>)

(LGA Act 1972 sch12,19.1)

At this point the meeting will be adjourned for the public session.

County and District Councillors Reports

Public Session

This session will last for 15 minutes. Members of the public will have 3 minutes to ask one question or make a statement on an item on the agenda except for the minutes. Should you wish to address other issues please contact the clerk or chairman at a later date. The public are welcome to stay and observe the rest of the meeting but are reminded that they cannot take part.

The meeting to reconvene.

3. Planning

3.1 Planning Decisions by Ashford Borough Council:

- I) PA/2022/2175 Oak tree Cottage, School Road: Retrospective erection of an incidental outbuilding and proposed alterations to external appearance. Approved with conditions.

3.2 Planning applications to consider:

I) PA/2022/2625 The Old Bakery, Court Lodge Road: Proposed alterations to existing roof including addition of 2 no dormers

II) PA/2022/2691 Badgers Brook, Kenardington Road: Roof extension incorporating first floor extension, roof extension from hip to gable on single storey west elevation, alteration to roof form on rear element; replacement windows and re-cladding; alterations to existing outbuilding to provide ancillary annexe accommodation (revision to 22/00323/AS)

4. Residential Enabled Car Park Court Lodge Road

Update by Councillor Wilkinson

5. Environmental and sustainability policy

To agree the draft policy

6. Recreation Ground Facilities Improvements Advisory Group

Update by Councillor Davis

7. Highways and Byways

Update report by Councillor Hiskey

8. Village Hall Car Park Lighting

To agree, in principle, to fund the installation of a PIR light for the car park. The village hall would pay the running costs. Estimate £300- £500

9. Community Engagement

9.1 Resilience Planning

Report from Councillors Thornton and Lusk

9.2 Speedwatch

Update from Councillor Hiskey

9.3 Litter

Update from Councillor Thornton and to agree to acquire anti-litter posters for fly tipping areas or routes and posts. £350

9.4 Footpath Clearing

Report from Councillor Kinsley

9.5 Tennis Court Clearing

Report from Councillor Hiskey

10. Finances

10.1 Bank Account:

As at 30th September 2022 stood at £106,722.83 (this includes £62,343.01 ring fenced for capital projects and £11,343.69 ring fenced for highways). Second Quarter Financial Report.

10.2 September Receipts

£25.49	Public Donations from the conveniences
£16.44	Bank Interest
£1,157.08	HMRC vat reclaim January to March 2022
£13,000.00	Precept (council tax)

10.3 September Payments

£14.46	Pett PC: Share of mobile for Clerk April – June
£20.43	M Philo: administration costs (£3.16)
£240.00	PKF Littlejohn LLP: External audit fee
£54.91	VR Sani-co Ltd: public toilets' sanitary waste (vat £9.15)
£624.00	W Tollett Ltd: Installation of village sign in front of Church

£120.00 KALC: 2 x dynamic Councillors training (vat £20)
£437.36 Donation to Appledore Parish Magazine – 1972 LGA section 137
£4,231.90 September Salaries and PAYE

10.4 Additional October Payment made

£1352.58 October salaries

10.5 Payments to be Authorised

£162.00 Hole Park Estate: Xmas tree for Village 1972 Act section 145

£33.26 Refund R Hiskey: Tennis Court Community tidy up

10.6 Donation for Over 60's Christmas Lunch

I) To agree to donate £212.65 to Appledore Local History Society towards one -off relocation costs. 1972 Act section 137

II) To agree to donate £250 to the Christmas over 60's Christmas Lunch being held at the village hall. 1972 Act section 137

11. Information for Councillors and items for the next meeting

Consideration of the budget for the next year will start in December. Do councillors have any initial comments?

Magazine editorial regarding the provision of a home for the History Society in the village hall. Full policy review will be on the next meeting agenda

12. Date of Next Meeting

Monday 5th December 2022, 7.30pm, Appledore Village Hall

APC Second Quarter Financial Report 2022-2023

Second Quarter Receipts

Total receipts for the period were £14,222.86. This is primarily made up of the precept being £13,000 the first of two equal payments across the year. Vat reclaim for the last quarter of the previous financial year for £1127.08 was collected. The rest is made up: public donations from the toilets £63.90, £31.88 Bank Interest.

Second Quarter Payments

Total Net of vat payments came to £6,475.85.

£520.00 for the village sign outside the Church reduced the restricted capital expenditure fund to £62,343.01.

The Highways restricted funds remains at £11,343.69

The remainder is regular running costs: staff salaries £4,392.10, administration cost £225.38, External audit £200.00, Training £100.00, payroll and pension service £48.75. Toilets running cost were supplies £33.98, £86.86 for fresh water and £133.65 for waste water, £57.05 for electricity and £45.76 sanitary waste. Otherwise, £94.96 from the contingency fund was spent on new defibrillator batteries, hall car park re-rake and canal bridge tree cut back.

As at the 30th September 2022 stood at £106,722.83 (this includes £62,343.01 ring fenced for capital projects and £11,343.69 ring fenced for highways).