



Notice of Meeting of the Parish Council 6th July 2020 at the Village Hall Car Park, commencing 19.00 hours

You are hereby given notice that a Meeting of the Parish Council will be held on 6th July 2020 at the Village Hall, commencing 19:00hrs.

All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder

Dated 1st July 2020 Mary Philo Clerk to Appledore Parish Council

Agenda

Under the latest COVID-19 guidelines any 'in person' council meetings should be kept to a minimum in order to protect councillors and public. This meeting is called to deal with council business that cannot be concluded under the current delegated authority to the Clerk.

1. Formalities

- I) Establish Quorum. LGA Act 1972 sch12, 12/28/45
- II) Apologies and Reasons for Absence. LGA Act 1972 sch12, 12
- III) Declarations of Interest: Code of Conduct
 - a) Members of the council should declare any Disclosable Pecuniary Interest, (DPI), or any other significant interests, (OSI), in any item(s) on this agenda, in accordance with the council's Code of Conduct.
 - b) Requests for dispensations

No public session.

There will be no opportunity to ask questions however, members of the public and press are welcome to attend and listen to the meeting. Please note the anticipated length of meeting is 10 minutes.

2. Finances

- I) To review the internal auditors report
- II) To review the council financial and management risk assessment for 2020-2021, and, **to agree the 'Statement on Internal Control for the Year Ending 31st March 2020'**. Chair to sign.
- III) Having considered the systems of internal control (review already circulated to councillors), **to agree the Annual Governance Statement (Section 1 of the Annual Return)**. Chair to sign.
- IV) Having considered the Accounting Statements (Section 2 of the Annual Return), **to agree the Annual Accounts (Section 2 of the Annual Return)**. Chair to sign.

3. Date of Next Meeting

To be advised.