

# APPLEDORE PARISH COUNCIL



## 6<sup>th</sup> November Minutes of the Meeting 19.30 Village Hall

### Present

Roger Hiskey (Chairman), Roger Kimber, Sharon Marsh, Paula Thornton,  
Julian Kenny Parish Clerk,

Apologies

Gary Kinsley, Chester Lusk

In attendance: Mike Hill County Councillor

Members of the Public: 8

### 1. Formalities

#### I) Quorum

The council was quorate.

II) Apologies and Reasons for absence Cllr Nichol It was **RESOLVED** that the apologies be accepted.

(LGA 1972 schedule12, 12)

#### III) Declarations of Interest and Dispensations

(Code of Conduct)

Paula Thornton - Planning Old Way House trees

### Resignation

Kevin Nicholl has resigned from the Council. The Chair explained about issues leading to his resignation. The Chair and the Clerk will write to Kevin to thank him for his work.

### 2. Approval of Draft Minutes

It was resolved to agree the minutes of the meeting held on 2<sup>nd</sup> October 2023 as a true record. Proposed by Councillor Hiskey and seconded by Councillor Marsh

(LGA Act 1972 schedule12,19.1)

## **Adjournment of Meeting for Reports and Public Questions**

Report from County Councillor Mike Hill

KCC has some financial issues due to increased pressures and there is currently a large gap in the finances. A meeting will be held to discuss ways forward on 16 November. All non-essential expenditure has been stopped. KCC has started a legal case questioning why unaccompanied asylum seekers have to stay in Kent and can't be relocated to other parts of the UK.

### **Public Questions 19.43**

- Why previous Councillors and staff are still able to use parish council focused email addresses. The question was responded to in item 6 on the agenda (see below)
- Section 73 plans for 3 alterations to property Old Bakery. There were inconsistencies with approval statements. The item was to be discussed under Planning 3.2i
- Allotments – 106 funding Duncan Grey to work with the Clerk and submit a draft bid for the December meeting
- Fences on Pavilion leaning over, fence posts missing, noticeboard broken. The Chair will look into this
- Scotland and Bates footpaths. The Clerk will discuss with ABC and check to see whether other groups are able to support
- Court Lodge Road drains. These are still blocked, Cllr Kimber and the Clerk have been in contact with ABC, but still no action. The Clerk will contact Highways again and liaise with Cllr Hill offered if necessary.

### **The meeting reconvened at 20.02**

## **3. Planning**

(Town and Country Planning Acts 1990 schedule 1/2010)

### **3.1 Planning Applications Considered**

- i) **PA/2023/1714 Sunset Lodge, Woodchurch Road, Appledore, TN26 2BJ** – approve with conditions
- ii) **PA/2023/1360 Scotland and Bates, Heath Road, Appledore, TN26 2AJ** – Staff car park, boundary treatments and landscaping - approve with conditions
- iii) **PA/2023/3075 33, Heathside, Appledore, TN26 2AT**. Lawful development crossover Vehicle crossover. Approved, lawful (error as the agenda stated unlawful). The Clerk will look into this.
- iv) **NOT/2023/1404** The Vicarage, Old Way, Appledore, TN26 2DB. Tree work – no objection
- v) **PA/2023/1414 5**, Magpie Farm, Appledore, TN26 2BF. Variation to plans and materials – approved
- vi) **PA/2023/1476** Hornes Place Oast, Kenardington Road, Appledore, TN26 2BS. Alterations to consented fence - refused

### **3.2 Planning Applications Considered**

- i) **PA/2023/1903 The Old Bakery, Court Lodge Road** Variation of conditions to planning application PA/2023/0919 on windows and roofing. The Council voted to SUPPORT

iii) **PA/2023/1786 The Old Surgery, The Street, Appledore, TN26 2AE** Two story side extension and the installation of solar panels The Council voted to SUPPORT

iv) **OTH/2023/1819** Changes to PA/2023/0885 on materials and walls/fences Land to the North East of Prospect House, School Road, Appledore, TN26 2BA

v) **OTH/2023/1787** Land at Rawnie Farm changes to application 21/02233/AS on bicycle storage, materials, enhancing biodiversity, foul water strategy and archaeologist watching brief

vi) **OTH/2023/1770** The Ferry Inn Changes to PA/2023/0614 on materials, roof lights and rainwater goods. It was pointed out that The Ferry is outside of the parish.

vii) **OTH/2023/1766** Land Adjoining Appledore Surgery, Land Adjoining Appledore Surgery, The Street, Appledore, TN26 2AE. Details submitted pursuant to condition 10 (biodiversity enhancements) of planning permission 22/00798/AS

#### 4. Finances

##### Balances at 29 September 2023

Current	£27,297.23
Deposit	£81,707.73

##### Cheques paid

##### OCTOBER cheques paid

G Jackson expenses	£33.75
TP Jones Accountants	£64.40
Mazars Audit	£252.00
Fuzion 4 (Toilet door repair)	£186.00
D Haylen	£330.00
H Smith	£200.75
Business Stream (waste)	£95.85
J Kenny expenses	£115.55
J Kenny Aug + Sept	£1,126.50
Castle Water	£371.09

##### 4.1 Bank Account: (29 Sept 2023)

Reserve	£81,707.73
Current	£27,297.23

##### 4.2 Payments to be Authorised

KCs Education (cleaning prods)	£69.56
J Kenny (Christmas meal donation)	£250.00
H. Smith (cleaning products)	£13.67
SALARIES	£1,409.86
VR Sani (sanitary waste)	£54.91
H Smith (cleaning products)	£21.56

## **5. Online banking and signatories**

All councillors will now be signatories on the NatWest current account, as far as possible one of the signatories shall always be the Chairman. The Chair will complete the online documentation to start the process. Once this has been completed, the Clerk will look at online banking options again. Current signatories are Roger Hiskey and Gary Kinsley. The additional signatories will be Roger Kimber, Chester Lusk, Sharon Marsh and Paula Thornton.

## **6. Secure email**

6.1 The current system of email is not secure as previous Councillors and employees are able to keep their email addresses and documents. It was agreed to move to a secure email system via the website provider all emails under @appledorekent for £9.25 per month with 2TB of storage. This will enable the issuing and closure of email addresses to be controlled by the Council

6.2 The Council want to ensure that ex-councillors and employees stop using apc@gmail accounts and that documents are retained by the Council. The Clerk will contact Clive Powell at KALC and ask for advice on how to retrieve old emails and documents the Mary Philo and ask her to forward any emails to the council.

## **7. To consider funding projects from Section106 monies**

### **7.1 Allotment application**

The Clerk will work with Duncan Grey to create a funding application for review at the December meeting

## **8. Training budget**

It was agreed to fund an online training programme (ILCA) for Parish Clerks at a cost of £120

## **9. Christmas Tree Green outside Church of St Peter and St Paul**

It was agreed to pay £135+VAT for a Christmas tree to be placed outside the pub. The Chair will liaise with the new pub owners to see if they can continue to provide the electricity for the tree lights

## **10. Information for Councillors**

Council thanked Duncan Grey for the installation of a systemiser that will regulate the water supply for public toilets.

Cllrs Thornton and Lusk contacted the 12 vulnerable people listed on the emergency plan during the storm, but no one took up any offer of help/support.

If any Councillors would like the Clerk's help, please copy in the Chair.

## **11. Future agenda items.**

Application for 106 funding for the allotments

Gary's presentation

ABC litter bin for Court Lodge car park

Village Hall electric charging points

## **12. Date of Next Meeting**

Monday 4<sup>th</sup> December 2023, 7.30pm, Appledore Village Hal