

# APPLEDORE PARISH COUNCIL



## Notice of Meeting of the Parish Council

You are hereby given notice that a Meeting of the Parish Council will be held on  
**2<sup>nd</sup> October 2017 at the Village Hall, commencing 19:30hrs.**

All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder

Dated 27<sup>th</sup> September 2017

Mary Philo .....  
Clerk to Appledore Parish Council

## Agenda

### 1. Formalities

- I) Establish Quorum. LGA Act 1972 sch12, 12/28/45
- II) Apologies and Reasons for Absence. LGA Act 1972 sch12, 12
- III) Declarations of Interest: Code of Conduct
  - a) Members of the council should declare any Disclosable Pecuniary Interest, (DPI), or any other significant interests, (OSI), in any item(s) on this agenda, in accordance with the council's Code of Conduct.
  - b) Requests for dispensations

### 2. Approval of Draft minutes

**To agree the minutes of the meeting held on 4<sup>th</sup> September 2017 (already circulated to councillors) as a true record.** (Available on <http://www.appledorekent.co.uk>)

LGA Act 1972 sch12,19.1

### **At this point the meeting will be adjourned for the public session.**

This session is for the public to express a view or ask questions on relevant matters on the agenda. The public are welcome to stay and observe the rest of the meeting but are reminded that they cannot take part.

District and County Councillors may also report during the adjournment.

### **The meeting to reconvene.**

### 3. **Matters arising from the previous ordinary meeting** (not already covered under another item and not for decision at this meeting)

### 4. **Finances**

- I) Bank Accounts
- II) External Audit: Annual Return" is accordance with proper practices and no other matters giving cause for concern"
- III) Income Received:
  - £ 44.41 Public donations from the toilets
  - £ 438.52 EDF: Solar Panel Fit 3<sup>rd</sup> quarter payment
- IV) Cheques raised since the last meeting:

£ 821.50 September salaries  
£ 74.00 HMRC paye  
V) Agreement of cheques to be drawn:  
£ 220.80 Plumblin plumbing & heating Ltd (vat refund 36.80) new ladies' toilet cistern  
£ 66.12 M Philo Admin Costs: Room £30, Car £ 33.80, £1 File, £1.32 stamps (vat return 16p)  
£ 58.50 T P Jones & Co LLP: July – September Payroll Services (vat refund £9.75)  
£ 240.00 PKF Littlejohn LLP: 2016 -2017 External audit (vat refund £40)  
£ 650.00 Michael Ray: repair and decorate external toilet doors  
Salaries to be paid at the end of the month following receipt of time sheets

- 5. Planning** (details on all planning applications can be found on Ashford Borough Website)  
Town and Country Planning Acts 1990 sch1/2010
- I) Ashford Borough Decisions Advised:  
a) 17/01149/AS Saxon House, 34 The Street: Erection of a greenhouse -Permitted.  
b) 17/00244/AS Land to the rear and north of the Old Surgery: Single dwelling - Permitted  
II) New applications for A.P.C. to consider and vote on:  
a) **17/01420/AS Land adjacent to Prospect House, School Road: Proposed new dwelling with new access.**
- 6. To agree to continue the contract with laser to supply electricity for the public conveniences for a further year to 30<sup>th</sup> September 2019.** Proposed Cllr. Hennig.
7. County Policy on school bus provision: Wittersham School Bus Service. Resident's email highlighting that siblings were no longer able to take school bus to Wittersham as the nearest school is now deemed to be Wood Church
- 8. Highways and Byways** (Cllr. Wilkinson)  
I) Resident's letter about the congestion around the main thoroughfare  
II) Village gateways
- 9. Public Conveniences** (Cllr. Hennig)  
Railings and fencing  
Graffiti
- 10. Recreation Ground** (Cllr. Winter)  
Play area bark.  
ROSPA play area check
- 11. Village Hall Report** (Cllr. Lyndsey)
- 12. Information for Councillors** (Not for decision at this meeting)  
Restoration of bin outside village hall  
Kent Highways Parish Seminar 1<sup>st</sup> November Kent Invicta Chamber of Commerce:13.00hrs – 17.00hrs
- 13. Date of Next Meeting**  
6<sup>th</sup> November 2017 19.30hrs in the village hall.