



**7<sup>th</sup> August 2023**  
**Minutes of the Meeting**  
**19.30 Village Hall**

**Present**

Roger Hiskey (Chairman), Roger Kimber, Gary Kinsley, Sharon Marsh, Kevin Nicol and Paula Thornton.

In attendance: Locum Clerk Georgina Jackson

Members of the Public: 10

**1. Formalities**

**I) Quorum**

The council was quorate.

**II) Apologies and Reasons for absence**

Apologies were received from Cllr Lusk. It was **RESOLVED** that the apologies be accepted.

(LGA 1972 schedule 12, 12)

**III) Declarations of Interest and Dispensations**

(Code of Conduct)

There were none.

**2. Approval of Draft Minutes**

**It was resolved to agree the minutes of the meeting held on 3<sup>rd</sup> July 2023 as a true record.**

Proposed by Councillor Nicol and seconded by Councillor Kimber.

(LGA Act 1972 schedule 12, 19.1)

**Adjournment of Meeting for Reports and Public Questions**

**Report from County Councillor Mike Hill**

County Councillor Hill sent his apologies.

**Report from Borough Councillor Johnny Shelton**

Councillor Shelton sent his apologies.

### Public Questions 19.34

A member of the public spoke about the maintenance of footpaths in Appledore, the clerk explained that the parish council was not insured for any volunteers to work on land that does not belong to the parish council. It was requested that the parish council help with obtaining permissions from landowners.

A member of the public asked if the Personnel Minutes were on the website for the meeting held in June.

A member of the public asked if the parish council had queried the water bill for the toilets as this was very high.

### The meeting reconvened at 20.15

## 3. Planning

(Town and Country Planning Acts 1990 schedule 1/2010)

### 3.1 Planning Decisions by Ashford Borough Council

There were none.

### 3.2 Planning Applications Considered

There were none.

### 3.3 To consider S106 projects from the Railway Hotel

An update was given and it was **AGREED** to defer this item to the next meeting to be held in September where further information can be given to enable an application.

## 4. Finances

### 4.1 Bank Account

As at 6<sup>th</sup> July 2023 stood at £99,333.09 (this includes £62,343.01 ring fenced for capital projects and £8,657.03 ring fenced for highways). Remaining funds £30,974.40 including £13,000 reserve. Current account £15,333.05.

### 4.2 June Receipts

£76.98            Interest

### 4.3 June Payments

|         |                             |
|---------|-----------------------------|
| £355.00 | Internal Audit              |
| £72.00  | Pension advice              |
| £76.69  | Clerk admin expenses        |
| £69.56  | Soap and toilet rolls       |
| £39.54  | Batteries for defib         |
| £220.00 | Locum salary.               |
| £54.91  | Sanitary waste for toilets. |

£10.44 Contribution towards mobile phone.  
£410.10 KALC Annual Subscription

#### **4.4 Additional July Payments**

£1,118.50 July Salaries

#### **4.5 It was resolved to make the following payments**

£153.18 Locum clerk expenses  
£53.40 Salary allowance for May (clerk)  
£50.00 Donation to Appledore Flower Festival.

It was **RESOLVED** to query the Business Stream invoice.

#### **4.6 To consider appointing further bank signatories**

It was **RESOLVED** to appoint Cllr Marsh, Cllr Lusk, Cllr Thornton, Cllr Kimber and Cllr Nicol as further bank signatories.

#### **4.7 To consider donating £50 to the 2023 Appledore Flower Festival.**

It was **RESOLVED** to donate £50 to the Appledore Flower Festival

#### **5. To consider landscape maintenance contract for Court Lodge and the Village Hall and agree new specification and to delegate authority to the clerk to enter into a new agreement.**

It was **RESOLVED** to allow the current contractor to withdraw from the contract.

It was **RESOLVED** to agree the new specification and to go out to tender on this basis. It was also **RESOLVED** to delegate authority to the clerk to spend up to the value of £50 for any interim measures required.

Proposed by Councillor Hiskey and seconded by Councillor Nicol.

#### **6. To agree that the solar heating income, its general benefits and responsibilities are returned to the village hall.**

The clerk explained that the income from the solar panels formed part of the council's balanced budget and any lack of income would affect the overall budget position of the council. After discussion it was **RESOLVED** that from 1<sup>st</sup> October 2023 the benefits of the income from the feed in tariff would be returned to the village hall trustees.

Proposed by Councillor Marsh and seconded by Councillor Kimber.

#### **7. To receive report on footpaths in Appledore and agree actions.**

This report was received in public session.

#### **8. Information for Councillors**

The Chairman gave a report on the toilets and the automatically locking.

An update was given on the current status of the allotment site.

An update was received from Cllr Kimber regarding the updated Highway Improvement Plan and the installation of the new parking signs.

### **9. Future agenda items.**

To review the tenders for the landscape maintenance contract.

To consider S106 projects from the Railway Hotel. (a detailed breakdown of costs and a plan of the proposal needs to be received).

### **10. To agree the public's exclusion from the confidential part of the meeting.**

It was **RESOLVED** to enter into confidential session at 21.04.

**It was resolved pursuant to section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960, that because of the confidential nature of the business to be transacted, the public and the press leave the meeting during consideration of the following item.**

### **11. To consider and appoint the new clerk position.**

A further candidate still needed to be interviewed so it was **AGREED** to hold an extraordinary meeting on Saturday 19<sup>th</sup> August 2023 to appoint the new clerk position.

### **12. Date of Next Meeting**

It was **AGREED** that the next meeting would be on Monday 4<sup>th</sup> September 2023, 7.30pm, Appledore Village Hall

The meeting closed at 21.30.