

APPLEDORE PARISH COUNCIL



Notice of Meeting of the Parish Council

You are hereby given notice that a Meeting of the Parish Council will be held on
4th December 2017 at the Village Hall, commencing 19:30hrs.

All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder

Dated 30th November 2017

Mary Philo
Clerk to Appledore Parish Council

Agenda

1. Formalities

- I) Establish Quorum. LGA Act 1972 sch12, 12/28/45
- II) Apologies and Reasons for Absence. LGA Act 1972 sch12, 12
- III) Declarations of Interest: Code of Conduct
 - a) Members of the council should declare any Disclosable Pecuniary Interest, (DPI), or any other significant interests, (OSI), in any item(s) on this agenda, in accordance with the council's Code of Conduct.
 - b) Requests for dispensations

2. Approval of Draft minutes

To agree the minutes of the meeting held on 6th November 2017 (already circulated to councillors) as a true record. (Available on <http://www.appledorekent.co.uk>)

LGA Act 1972 sch12,19.1

At this point the meeting will be adjourned for the public session.

This session is for the public to express a view or ask questions on relevant matters on the agenda. The public are welcome to stay and observe the rest of the meeting but are reminded that they cannot take part.

District and County Councillors may also report during the adjournment.

The meeting to reconvene.

3. **Matters arising from the previous ordinary meeting** (not already covered under another item and not for decision at this meeting)

4. **Finances**

- I) Bank Accounts
- II) Income Received:
 - £ 33.25 Public donations from the toilets
- III) Cheques raised since the last meeting:
 - £ 1,002.73 Salaries
- IV) Agreement of cheques to be drawn:
 - £27.42 Kent County Council Commercial Services: Toilet requisites (vat refund £4.57)

- £ 180.00 Kent Association of Local Councils: Crime Prevention and Safety Conference x 2 and General Data Protection Regulations x 1 (Vat £30.00)
- £ 72.95 M Philo Admin Costs: Room £30, Car £ 23.40, stamp 56p, key cutting - field £6.00 (HMRC refund £1), yellow ink £12.99 (HMRC refund £2.16)
- £ 35.00 M Philo Refund: Data handler registration with the Information Commissioner's Office Salaries to be paid at the end of the month following receipt of time sheets.
Note no paye due as correction made to a member of staff tax code.
- v) **To agree to contract Mike Cuerden as internal auditor for this financial year.** (Approx.cost £400)

5. Planning (details on all planning applications can be found on Ashford Borough Website)
Town and Country Planning Acts 1990 sch1/2010

I) Ashford Borough Decisions Advised:

II) New applications for A.P.C. to consider and vote on:

a) **17/01623/AS – Upton Tenterden Road: Change of use of land for stationing a wheeled shepherd's hut for ecotourism.**

b) **17/01739/AS - 10 Court Lodge Road: Demolition and removal of the existing brick and concrete bridge and erection of replacement, widened bridge with new concrete structure supported on bored concrete piles and adjustment to bridge levels.**

III) Holiday Lets

6. Training

7. K6 Telephone Box – Cllr. Hennig

8. Highways and Byways

I) **To agree to the installation of 3 wooden post along the verge of Old Way.** KCC Highways would install them for free and the council already has the posts.

II) Any other issue.

9. Community Transport – Cllr. Hennig

10. To agree to join the KALC Community Awards Scheme and define the criteria to be as follows:

a) **Long and sustained service to the community or part of it**

b) **Achievements or actions of an inspiring nature to the local community**

c) **Such other activities which have reflected credit on or brought benefits to the village/town or its people**

11. Public Conveniences – Cllr. Hennig

12. Recreation Ground – No report

13. Village Hall Report – Cllr. Lyndsey

14. Information for Councillors (Not for decision at this meeting)

Christmas tree for the village.

Contingency planning

15. Date of Next Meeting

Monday 8th January 2017 19.30hrs in the village hall.