



**Agenda is available on [appledorekent.org](http://appledorekent.org)**

## **6th June 2022 Notice of Meeting of the Parish Council, Appledore Village Hall**

You are hereby given notice that a Meeting of the Parish Council will be held on  
30<sup>th</sup> May 2022, commencing 19:30hr, Appledore Village Hall

All members of the Council are hereby summoned to attend for the purpose of considering  
and resolving upon the business to be transacted at the meeting as set out hereunder

Mary Philo ..... Clerk to Appledore Parish Council

Dated 30<sup>th</sup> May 2022

### **Agenda**

#### **1. Formalities**

- I) Establish Quorum (LGA Act 1972 sch12, 12/28/45)
- II) Apologies and Reasons for Absence (LGA Act 1972 sch12, 12)
- III) Declarations of Interest: (Code of Conduct)
  - a) Members of the council should declare any Disclosable Pecuniary Interest, (DPI), or any other significant interests, (OSI), in any item(s) on this agenda, in accordance with the council's Code of Conduct.
  - b) Requests for dispensations

#### **2. Co-option for two Councillor Vacancies**

**To agree vote by paper ballot to elect two new councillors** Each vacancy will voted on separately. The candidate with the highest number of votes will be elected. Should there be a second round of voting then the candidate with the lowest vote will be dropped from the second round and so on till there is a definite decision. The chairman may have to use his casting vote. Then the second vacancy will be voted on in the same way. The candidates are in alphabetical order: Toby Davis, Chester Lusk, Kevin Nicol and Paula Thornton

#### **3. Approval of Draft Minutes**

**To agree the minutes of the meetings held on 9<sup>th</sup> May 2022, (already circulated to councillors) as a true record.** (Available on <http://www.appledorekent.co.uk>)  
(LGA Act 1972 sch12,19.1)

**At this point the meeting will be adjourned for the public session.**

#### **County and District Councillors Reports**

#### **Public Session**

This session will last for 15 minutes. Members of the public will have 3 minutes to ask one question or make a statement on an item on the agenda except for the minutes. Should you

wish to address other issues please contact the clerk or chairman at a later date. The public are welcome to stay and observe the rest of the meeting but are reminded that they cannot take part.

### **The meeting to reconvene.**

## **3. Planning**

### **3.1 Planning Decisions by Ashford Borough Council:**

I) 22/00524/AS 1 New Rents, Kenardington Road: Demolition of existing garage. Proposed two storey side and rear extension with solar panels. Replacement of existing glazing. Erection of single storey garage. External and internal alterations – Refused.

II) 22/00525/AS 2 New Rents Kenardington Road: Demolition of existing storey element, erection of replacement single storey rear extension. Internal alterations. Proposed dropped kerb and new driveway. Replacement of existing glazing. Reinstatement of proposed entrance door – Refused.

III) 21/00656/AS (Lawful Development Certificate) Griffin house, School Road: Existing use of land as domestic garden – Not Lawful

### **3.2 Planning applications to consider: None**

## **4. Residential Enabled Car Park Court Lodge Road**

Update by Councillor Wilkinson

## **5. Highways and Byways (Report from Councillor Hennig)**

**I) To agree the new design for the gateways at village entrances on Kenardington Road, Tenterden Road, Woodchurch Road and Station Road and the updated new cost for gateways only, of £8541.31.**

II) By-ways update

## **6. Finances**

### **6.1 Bank Account:**

As at 30<sup>th</sup> April 2022 stood at £ 111,759.93 (this includes £62,343.01 ring fenced for capital projects and £19,885 ring fenced for highways).

### **6.2 April Receipts**

£13,000.00	ABC 50% precept
£17.05	Public donations from the toilets
£6.33	Bank Interest

### **6.3 April Payments**

£35.45	Refund M Phil Administration Costs (vat £5.50)
£58.08	Kent County Council: toilet requisites (vat £9.60) A pack of loo roll to be recharged to Iden PC
£33.58	Kent County Council: toilet requisites (vat £5.60)
£1,215.45	April Salaries
£ 75.67	Refund R Hiskey: Annual parish Meeting refreshments

### **6.4 Additional May Payment made**

£1,210.65	May Salaries
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Castle Water has now recalculated bills, for waste water for the toilets, following the new meter and has advised that the parish council is £65 in credit.

### **6.5 Payments to be Authorised**

£11.88	Refund m Philo: stationary and toilet requisites (vat £1.89) and stamps £66p
£49.64	Iden Parish Council: Share of two sets of ink cartridges

### **6.6 Council Risk Management**

To agree the risk management statement for 2022-2023

### **6.7 Internal Audit and Statement of Internal Control**

Having considered the internal auditors report, **to agree the statement of Internal Control.** Chairman and Clerk to sign at the meeting.

### **6.8 Annual Return Section 1**

Having considered the 9 assertions, **to agree Annual Governance, Section 1.** Chairman and Clerk to sign at the meeting.

### **6.9 Annual Return Section 2**

Having reviewed the paperwork, **to agree the Annual Accounts Section 2.** Chairman to sign at the meeting.

## **7. Information for Councillors**

### **8. Date of Next Meeting**

Monday 4<sup>th</sup> July 2022, 7.30pm, Appledore Village Hall

**9. Pursuant to section 1) of the Public Bodies (Admissions Act) 1960, to agree that, because of the confidential nature of the business to be transacted, the public and press leave the meeting during the item regarding quotes for improvement works to the recreation ground . 1972 LGA sch. 12A part 1.3**