



Agenda is available on appledorekent.org

6th September 2021

Notice of Meeting of the Parish Council

You are hereby given notice that a Meeting of the Parish Council will be held on
6th September 2021 at St Peter and St Paul commencing 19:30hr.

All members of the Council are hereby summoned to attend for the purpose of considering
and resolving upon the business to be transacted at the meeting as set out hereunder

Mary Philo Clerk to Appledore Parish Council Dated 1st August 2021

Agenda

**Please sit 2 metres apart unless in a bubble
Facemasks to be worn unless speaking**

1. Formalities

- I) Establish Quorum (LGA Act 1972 sch12, 12/28/45)
- II) Apologies and Reasons for Absence (LGA Act 1972 sch12, 12)
- III) Declarations of Interest: (Code of Conduct)
 - a) Members of the council should declare any Disclosable Pecuniary Interest, (DPI), or any other significant interests, (OSI), in any item(s) on this agenda, in accordance with the council's Code of Conduct.
 - b) Requests for dispensations

2. Approval of Draft Minutes

To agree the minutes of the meetings held on 2nd August 2021, (already circulated to councillors) as a true record. (Available on <http://www.appledorekent.co.uk>)
(LGA Act 1972 sch12,19.1)

At this point the meeting will be adjourned for the public session.

The Parish Council is formally complaining to South East Water and Kent Highways about the overrun of the works and poor signage.

County and District Councillors Reports (Please email any questions directly to County and District Councillors)

Public Session

This session will last for 15 minutes. Members of the public will have 3 minutes to ask one question or make a statement on an item on the agenda except for the minutes. Should you

wish to address other issues please contact the clerk or chairman at a later date. The public are welcome to stay and observe the rest of the meeting but are reminded that they cannot take part.

The meeting to reconvene.

3. Planning

3.1 Planning Decisions by Ashford Borough Council - None

3.2 Planning applications to consider

l) 21/01405/AS The Old Bakery, Court Lodge Road: Installation of two rear rooflights

4. Finances

4.1 Bank Account

As at 31st July 2021 £ 112,347.38 (this includes £70,000 ring fenced for capital projects and £20,000 ring fenced for highways)

4.2 July Receipts

£0.75	July Bank Interest
£12.35	Public Conveniences' Public Donations
£20.37	Public Conveniences' Public Donations

4.3 July Payments

£1,121.25	July Salaries
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4.4 To authorize the following payments

£95.85	Refund M Philo Administration Costs: stamps £6.87, 3 year domain name (appledore.co.uk) renewal £65.95 (vat £10.99), toilet requisites £23.03 (vat £3.84)
£52.80	V R Sani Co: Toilet sanitary collection August to November (vat £8.80)
£1,919.20	Ashford Borough Council: 6 th May 2021 Bye Election Recharge Fee (no vat)
£480.00	PKF Littlejohn LLP: External Audit 2020-2021 Fee (vat £80) The Council moved into the above £100,000 annual turnover fee charging range.

4.5 External Audit

The external auditor PKF Littlejohn LLP has returned the Annual Governance and Annual Return without any queries.

5. Heathside Parking Update

Report by Councillor Kinsley

6. Highways and byways

Report by Councillor Helen Hennig

7. Recreation Ground

Report by Councillor Kinsley

8. Appledore Signage

Report by Councillor Hiskey

Quotes from three sign manufacturers were obtained for the council's specification however, two manufacturers proposed aluminium as a longer lasting material for the scheme. **To agree to contract Arien Designs Limited to manufacture the four signs (not including the sign for Appledore Station nor events sign/board for the village hall) and delivery.** Estimated cost £5,125 plus vat.

9. Queen's Platinum Jubilee

Report on progress by Councillor Kinsley.

10. Information for Councillors

Court Lodge Road Car Park

Councillor Wilkinson has spoken to the contractors about keeping to the required working hours to keep noise levels down. He also advised a resident that it was a planning condition that the car park had to be completed and in use prior to 75% of the houses being occupied.

11. Date of Next Meeting

Monday 4th October 2021, 7.30pm, St. Peter and St. Paul.