

# APPLEDORE PARISH COUNCIL



## Minutes of the Meeting on 7<sup>th</sup> January 2019 at 19.30 hrs. Appledore Village Hall

### Present

Councillors: Chris Vane (Chair), Helen Hennig, Roger Hiskey, Charles Wilkinson and Derek Winter.  
In Attendance: County Councillor Mike Hill, Borough Councillor. Mick Burgess and the Clerk Mary Philo.  
Members of the Public: 5

### 1. Formalities

- I) The council was quorate (LGA Act 1972 sch12, 12/28/45).
- II) Apologies had been received from Councillors Perkins and Jenkins (LGA Act 1972 sch12, 12.)
- III) Declarations of interest and dispensations: None (Code of Conduct).

### 2. Approval of Draft minutes

Following correction KALC motions under item 8 Highways and Byways, it was resolved to agree the minutes of the meeting held on 3<sup>rd</sup> December 2018 as a true record. Proposed Councillor Hennig and seconded Councillor Hiskey (LGA Act 1972 sch12,19.1).

### The meeting was adjourned at 19.35 hrs.

### 3. Finances

I) As at 31<sup>st</sup> January the balance stood at £40,237.67 as at 31<sup>st</sup> December 2018

II) Income received:

£ 3.54 December bank interest

£ 398.66 EDF – Fit Payment Sept – Dec 2018

£ 29.04 Wayleave

£ 19.10 Public donations from the toilets. Total donations £1,882.39

II) Cheques raised since the last meeting:

£ 50.71 VR Sani-Co Winter Quarter

£ 105.00 Appledore Village Hall July – December 2018

£ 11.65 Pett Parish Council - one third December Mobil Phone and delivery charge

£ 922.03 December salaries

£ 167.20 HMRC - Third quarter payee

II) It was resolved to draw the following:

£ 59.90 M Philo Admin Costs: Room £30, Car £23.40, Stamps £2.90, copying £3.60 (vat 60p)

£ 9.12 Pett Parish Council one third January Mobile Phone Bill

£ 40.00 M Philo: Refund for data handler registration with Information Commissioner's Office

£ 58.50 T P Jones & Co LLP October to December 2018 payroll (vat £9.75)

£42.30 KCS Toilet Requisites (vat £7.05)

v) Data Protection officer

Last July, the Information Commissioner's Office clarified that parish councils did not fall within the definition of Local Authorities which were required to employ an independent data protection officer.

There was no proposer nor seconder for the motion to renew the current data protection officer. The clerk would advise the company of non-renewal.

#### VI Precept

Ashford Borough Council had advised that the proposed council tax support grant would be £853 and proposed concurrent functions grant would be £1,050. Having reviewed the proposed budget, **it was resolved to set the precept at £26,000 per annum. Band D approx. £74.07 (tax base 351)** Proposed by Councillor Winter and seconded by Councillor Wilkinson.

#### **4. Planning (Town and Country Planning Acts 1990 sch1/2010)**

I) Ashford Borough Decisions Advised:

- a) 18/01563/AS – Old Mill, track from School Road to Heathside: Two storey rear extension – Permitted.
- b) 18/01399/AS and 18/01400/AS Church of St. Peter and St. Paul: Dismantling and rebuilding of an external toilet and boiler room attached to the north side of the church tower – Permitted.

II) New applications for A.P.C. to consider and vote on:

- a) 18/01724/AS – 52 The Street: Erection of detached garage. It was resolved to support this application. Proposed by Councillor Hennig and seconded by Councillor Hiskey.

**5. It was resolved to renew the council's insurance with Zurich Municipal £446.81 – renewal date 27<sup>th</sup> January 2019.** Proposed Councillor Hennig and seconded Councillor Hiskey.

**6. It was resolved to pay a share of the clerk's membership of Society for Local Council Clerks – share of £175.00 being £ 68.95. Proposed Councillor Hennig and seconded Councillor Hiskey.**

#### **7. Highways and Byways**

##### **I) Report on meeting of 13<sup>th</sup> December on traffic and speed surveys**

Subject to police agreement and public consultation, highways have concluded that there is justification for an extension of the 30-mph speed limit from the current 40 mph speed limit sign in Woodchurch Road and then on to the existing 30 mph speed limit sign in The Street.

It is also proposed that the current national 60 mph speed limit along Kenardington and Tenterden Road is reduced to 40 mph and extended to near Gusbourne and Park House respectively.

Other proposed changes include traffic sign improvements and stronger road marking. White gateways, which are now proven to influence driver behavior, could also be installed at the main entrances to the village. Highways have agreed to produce detailed designs and cost estimates by the beginning of March for the council to consider. The council then will arrange some open days to enable residents to see the plans in detail.

**ii) Grass verges** – Councillor Hennig and Wilkinson to refresh discussions with Aspire regarding maintaining the verges.

**iii) Caretaker** – Councillor Wilkinson thought the idea should be reinvestigated and was gathering information on this.

#### **8. Village Hall Report**

Race Night had been postponed.

#### **9. Information for Councillors**

**Heathside Council Noticeboard** – This had been damaged. Clerk to organise its repair.

**Public Toilets Electricity Supply** – The clerk had supplied the meter reading so that any under or over charging, resulting from estimated readings, would be resolved in the next bill. The council account was in credit.

##### **K6 Kiosk and defibrillator**

It was reported that the door was stuck. Clerk to remind Tollets to remove the 'telephone' glass panels and fix the door.

**10. Date of Next Meeting**

Monday 4<sup>th</sup> February 2019, 19.30hrs in the village hall. The meeting closed at 20.10 hrs.